

Regional Utility Service System
BOARD OF DIRECTORS MONTHLY MEETING
Minutes
October 11, 2023

CALL TO ORDER: The meeting of the Regional Utility Service Systems Board of Directors was called to order on October 11, 2023, at 11:00 a.m. by Chairman Deke Wood.

RUSS MEMBERS PRESENT: The following members were present: Deke Wood – Keokuk County; Greg Moeller – Henry County; Mark Meek – Van Buren County; Lee Dimmitt – Jefferson County; Ron Fedler – Lee County

RUSS MEMBERS ABSENT: Jim Cary – Des Moines County; Chris Ball – Louisa County

OTHERS PRESENT: Bruce Hudson - Executive Director; Diane Meth - Finance Manager

APPROVAL OF AGENDA: Motion to Approve Agenda by Greg Moeller; Second by Mark Meek. All Ayes. #MO-24-24

DISCUSS/CONSIDER 2685 – 116th Blvd, E Pleasant Plain (John Teslow): Motion to table item by Ron Fedler; Second by Greg Moeller. All ayes. #MO-25-24

DISCUSS/CONSIDER 1825 – 295th St, Argyle (Courtney Nye): Motion to deny request to forego monthly user fee by Ron Fedler; Second by Mark Meek. All Ayes. #MO-26-24

APPROVAL OF MINUTES: Motion to Approve Minutes for September 13, 2023 regular meeting by Lee Dimmitt; Second by Ron Fedler. All Ayes, with the exception of Greg Moeller - abstain (absent from meeting). #MO-27-24

APPROVAL OF TREASURER'S REPORT: Motion to Approve Treasurer's Report, bills payable and delinquent customer report by Lee Dimmitt; Second by Mark Meek. All Ayes. #MO-28-24

FINANCIALS: Alliant Energy \$1,161.71; Chittick Tiling \$865.00; City of Fairfield \$336.00; Culligan \$31.95; Fairfield Precast Concrete \$241.00; Forge Financial & Mgmt \$7,575.00; Iowa One Call \$31.50; Lee County Auditor \$49,929.55; Pep Stop \$68.85; Randy's Plumbing \$400.00; Returned check \$247.46; Rural Development \$12,672.31; State Hygienic Lab \$248.00; T-Mobile \$350.33; Titan Broadcasting \$420.00; USIC Locating \$245.35; VISA \$3,206.46; W Washington Properties \$600.00; Westercamp Automotive \$101.06; Windstream \$257.47; WMPF \$47.79

DISCUSS/CONSIDER utilizing Square app for payments: Motion to approve utilizing Square for customer payments for RUSS business only by Greg Moeller; Second by Mark Meek. All ayes. #MO-29-24

DISCUSS/CONSIDER purchasing sewer pipe camera with locator: Motion to approve purchasing camera, up to \$3,000.00, by Mark Meek; Second by Greg Moeller. All ayes. #MO-30-24

DISCUSS/CONSIDER Jefferson County Memorandum of Understanding for Environmental Health Specialist: Motion by Greg Moeller to approve 28E Agreement between Jefferson County and RUSS, effective November 1, 2023, for Environmental Health Services coverage; Second by Ron Fedler. All Ayes, with the exception of Lee Dimmitt – abstain. #MO-31-24

DISCUSS/CONSIDER pay rate for Mike Dawson: Motion by Mark Meek to increase hourly pay for Mike Dawson, Environmental Health Specialist, effective November 1, 2023, to \$18.51 and continue \$500.00 monthly stipend for insurance; Second by Ron Fedler. All Ayes. #MO-32-24.

DISCUSS/CONSIDER hiring employee to fill Environmental Health Specialist (EHS) position: Motion by Greg Moeller to approve interviews begin for the EHS position with salary to be determined; Second by Mark Meek. All Ayes. #MO-33-24

DISCUSS/CONSIDER purchasing vehicles: Motion by Mark Meek to order two work trucks (one of which is through Karl Chevrolet for a 2023 Chevy Silverado 1500 Crew Cab for \$42,731.70); Second by Lee Dimmitt. All Ayes. #MO-34-24

DISCUSS/CONSIDER emergency response time off: Discussion was held regarding implementing a policy regarding emergency response time off. No action was taken.

EXECUTIVE DIRECTOR UPDATE: Discussed Ketchum Campground complaint and Henry County Campground.

ADJOURNMENT: Motion to Adjourn by Lee Dimmitt; Second by Ron Fedler. All Ayes. Meeting adjourned at 12:50 p.m. #MO-35-24

Next meeting is Wednesday, November 8, 2023 at 11:00 a.m. at the Henry County Emergency Management Building, Mt. Pleasant, IA.

Minutes approved: Daryl Wood Date: 11-8-2023
Daryl Wood, Chairman