

**Regional Utility Service Systems  
REGULAR MONTHLY MEETING  
November 9th, 2016**

**CALL TO ORDER:** The regular monthly meeting of the Regional Utility Service Systems Board of Directors was called to order on November 9th, 2016 at 1:00 p.m. by Chairperson Daryl Wood.

**RUSS MEMBERS PRESENT:** The following members were present: Greg Moeller- Henry County, Jim Cary- Des Moines County, Lee Dimmitt- Jefferson County, Ron Fedler-Lee County, Daryl Wood- Keokuk County, and Bob Waugh- Van Buren County

**RUSS MEMBERS ABSENT:** Chris Ball, Louisa County

**OTHERS PRESENT:** Bruce Hudson- Executive Director, Deb Breeden-Finance Manager , Brooks Taylor- Mt Pleasant News, Stephen Pederick- French-Reneker,

**APPROVAL OF AGENDA:** Motioned by: Jim Cary, Seconded by: Lee Dimmitt...Motion Passed  
**#MO36-17**

**APPROVAL OF MINUTES FROM October 12th 2016 MEETING:** Motion to approve: Bob Waugh,  
Second by: Lee Dimmitt...Motion Passed **#MO37-17**

**GENERAL:**

**APPROVAL OF FINANCIALS:** Bills Received, Delinquent Customer Report, and Bank Reconciliation Report. Alliant Energy \$500.74, Visa \$1035.49, Windstream \$187.22, Rural Development \$10,970.31, Clear Falls Water \$16.25, CF&T Services \$485.00, Grainger \$24.27, IMWCA \$1,316.00, J&S Electronics \$60.00, Greg Lemke \$167.40, Flomm Inc \$600.00, Mt Pleasant News \$45.79, US Cellular \$ 212.38, USIC Locates \$320.75, City of Fairfield \$110.00, Foss, Kuiken \$2,750.00, Keith Menke \$570.00, Randy's Plumbing \$5,287.50, City Clerk Ft Madison \$310.00, Jefferson County Sheriff \$132.32, USDA Rural Development \$10,840.00, Lee County Auditors \$18,876.67. Motion to approve October 2016 Financials, Motion by: Lee Dimmitt, Second by: Greg Moller...Motion Passed **#MO38-17**

**EXECUTIVE DIRECTOR UPDATE:** Bruce discussed Rural Water update will be Monday November 14<sup>th</sup> for further discussions...inspected onsite systems, tested lagoons , one did not pass, retook sample sent to different lab...passed. Future samples will be temperature controlled. Greg Lemke passed Waste Water 101-November 4<sup>th</sup>, 2016...2 Shutoffs in Ollie, not back on yet...2 in Argyle...Pumped Septic tank in Mt. Union and Mt. Sterling...Sidewalk done in Ollie...will be sending out shutoff notices by Mid-December to unpaid accounts...flushed the lines in Ollie, removing sticks and other debris, will install a rod to prevent sticks and debris from plugging system...Also noted that Deke Wood is appointed representative of Russ in Bruce's absence.

**Discuss Vulnerability Assessment & Emergency Response Plan:** Bruce informed the Board of Directors about the updating of the Vulnerability Assessment and Emergency Response Plans, requirement of annual update to USDA

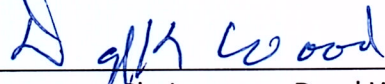
**Discuss /Consider approving additional credit card for Greg Lemke :** Motion by Jim Cary, Second by: Lee Dimmitt...Motion Passed **#MO39-17**

**Discuss/Consider purchase of truck for Greg Lemke :** Bruce informed the Board of the need to purchase a truck for Greg as he will soon be taking over the Sanitarian duties in Louisa County as well as other responsibilities for RUSS as this will free Bruce up for pursuing other obligations...We received 2 Bids one from Shottenkirk for \$24950.. and one from Karl Chevrolet for \$25448.03...Motion by Jim Cary, Second by Greg Moller to approve purchase of truck from Shottenkirk for \$24950...Motion Passed **#MO40\_17**

**Public Comment:** Ron Fedler of Lee County gave a brief update on Mopar-Powdertown

**ADJOURNMENT:** Motion to Adjourn by: Deke Wood Seconded by: Bob Waugh ...Motion passed @ 1:42 pm **#MO41-17**

Next meeting is Wednesday **December 14th, 2016 @ 1:00 p.m.** at the Henry County Emergency Management Building Mt. Pleasant, IA.

Minutes approved:  Daryl Wood Date: 12-14-16  
Chairperson, Daryl Wood