

**REGIONAL UTILITY SERVICE SYSTEMS (RUSS)  
BOARD OF DIRECTORS MEETING – 900 W. WASHINGTON ST., MT. PLEASANT  
WEDNESDAY – NOV. 20<sup>TH</sup>, 2013 – 1:00 P.M.  
MINUTES**

**CALL TO ORDER**

The regular monthly meeting of the Regional Utility Service Systems Board of Directors was called to order on Nov. 20<sup>th</sup>, 2013 at 1:00 p.m. by Chairperson Daryl Wood.

**RUSS MEMBERS PRESENT**

Daryl Wood, Ernie Schiller, Jack Seward, Greg Moeller, Jim Cary, Bob Waugh, Chris Ball and Lee Dimmitt.  
RUSS staff: Exec. Dir.-Bruce Hudson and Kathy Dye-Finance Manager

**RUSS MEMBERS ABSENT**

Mike Vander Molen-Mahaska Co. and Greg Kenning-Wapello Co.

**OTHERS PRESENT**

Trisha Phelps-Mt. Pleasant News, Christinia Crippes-The Hawkeye & Kent Rice-French Reneker, Amy Beavers-Des Moines County

**APPROVAL OF AGENDA**

Daryl Wood requested that Item F be taken off the Nov. 20<sup>th</sup>, 2013 meeting agenda. **Motion made by Ernie Schiller, seconded by Chris Ball to approve the Nov. 20<sup>th</sup>, 2013 agenda with the amendment of removing Item F. Motion carried. #M39-14**

**APPROVAL OF MINUTES: Oct. 9<sup>th</sup>, 2013 regular meeting:**

**Motion by Bob Waugh, second by Greg Moeller to approve the minutes of the regular monthly board meeting held on Oct. 9<sup>th</sup>, 2013. Motion carried. #M40-14**

**ENGINEERING UPDATES:**

- FRENCH-RENEKER: Project Update Report – nothing new to report
- GARDEN & ASSOCIATES: Project Update Report – Jeremiah Selby – will have information on Mooar/Powdertown project at next month meeting

*Discuss/Consider Argyle wastewater system (Possible closed session-pursuant to Chapter 21.5 (1) (c) Ia. Code)-***Motion by Lee Dimmitt, second by Ernie Schiller to go into “closed session” to discuss Argyle Wastewater system pursuant to Chapter 21.5 (1)(c) Ia. Code to include Amy Beavers-Des Moines County Atty. #M41-14 Roll Call vote: Keokuk Co.-Y; Wash. Co.-Y; Des Moines Co.-Y; Van Buren Co.-Y; Jeff. Co.-Y; Lee Co.-Y, Louisa Co.-Y & Henry Co.-Y = 8 Ayes to 0 Nays. Session began at 1:25 p.m.**

**Motion by Bob Waugh, second by Lee Dimmitt to come out of “closed session” regarding Argyle Wastewater system pursuant to Chapter 21.5 (1)(c) Ia. Code. #M42-14 Roll Call vote: Keokuk Co.-Y; Wash. Co.-Y; Des Moines Co.-Y; Van Buren Co.-Y; Jeff. Co.-Y; Lee Co.-Y, Louisa Co.-Y & Henry Co.-Y = 8 Ayes to 0 Nays. Session ended at 2:05 p.m. No actions taken after closed session.**

*Discuss/Consider Mahaska & Wapello upcoming arbitration (Possible closed session-pursuant to Chapter 21.5(1)(c) Ia. Code)* **Motion by Lee Dimmitt, second by Jim Cary to go into “closed session” to discuss Mahaska Wapello County upcoming arbitration issues pursuant to Chapter 21.5 (1)(c) Ia. Code. #M43-14 Roll Call vote: Keokuk Co.-Y; Wash. Co.-Y; Des Moines Co.-Y; Van Buren Co.-Y; Jeff. Co.-Y; Lee Co.-Y, Louisa Co.-Y & Henry Co.-Y = 8 Ayes to 0 Nays. Session began at 2:10 p.m.**

**Motion by Bob Waugh, second by Lee Dimmitt to come out of “closed session” regarding Argyle Wastewater system pursuant to Chapter 21.5 (1)(c) Ia. Code. #M44-14 Roll Call vote: Keokuk Co.-Y; Wash. Co.-Y; Des Moines Co.-Y; Van Buren Co.-Y; Jeff. Co.-Y; Lee Co.-Y, Louisa Co.-Y & Henry Co.-Y = 8 Ayes to 0 Nays. Session ended at 2:53p.m. No actions taken after closed session.**

**APPROVAL OF TREASURER'S REPORT** Treasurer's Report, Bank Reconciliation, Delinquent Cust. Report & Bills received. Jim Cary asked for an explanation as to the operational cost increases over the past several years. Bruce Hudson gave a brief explanation of such. **Motion by Ernie Schiller, second by Jack Seward to approve the Treasurer's Report as presented. Motion carried by all. #M45-14** Checks cut/approved: Total=\$39,010.32 - Alliant Energy \$1,483.19 Allied Systems, Inc. \$900.00 Anderson, Roberts, Porth & Wallace, P.L.C \$1,000.00 Bruce Hudson \$32.31 Burlington Hawkeye \$1.48 City Clerk of Ft. Madison \$210.00 Emma Bair \$60.00 First National Bank \$5.35 Flomm, Inc. \$600.00 Foss, Kuiken & Cochran, P.C. \$1,796.47 French-Reneker-Associates, Inc. \$1,600.00 Garden & Associates, Ltd. \$1,000.00 Great Plains Locating Service, Inc. \$285.60 Great Plains One Call Service \$36.10 Hopp's Computers & More \$310.00 Iowa Dept of Natural Resources \$170.00 Iowa One Call \$34.20 Keokuk County \$14,313.93 Menke, Keith \$1,520.00 Office of Auditor of State \$2,250.00 Rathbun Regional Water Association \$31.03 Rural Development \$9,366.31 Smith Jr., Walter \$24.00 Thompson, Judy-DM Supt House (Argyle) \$55.78 US Cellular \$202.87 Visa/Bancard \$1,197.75 Windstream \$523.95

*Executive Director Update* – Attended UMO meeting in Des Moines – hoping for UMO grant for FY15; working on upcoming arbitration.

*Discuss/Consider bids for FY12 audit*– RUSS received two (2) bids for preparing and completing an audit for FY12 from TD&T (to do compilation report & State Auditor's office for Audit). **Motion by Ernie Schiller, second by Chris Ball to accept bid from TD&T financial to complete the FY12 compilation report and the State Auditor's bid to complete the FY12 RUSS audit. Motion carried by all. #M46-14**

*Discuss Argyle wastewater rehab*- Kent Rice is waiting for RUSS to give the go ahead to proceed before submitting the remaining information.

*Discuss Mt. Union update* – court on 11/18/13

*Discuss Richmond/Rubio (Washington County)*-Jack Seward presented RUSS with a check to pay towards the expenses accrued for the Richmond/Rubio sewer project-it was brought to Jack's attention that this would not cover the full amount owed for interest on the Interim Finance loan. Jack acknowledged this and stated to him an invoice for what is owed and he would have Washington County cut a check for that portion due. Jack then requested that the board give Washington County more time to review invoices on the project as they feel they have not had adequate time to fully review. The board took his request under advisement; however, the board feels very strongly about the 'several' extensions they had already given Washington County to review the invoices and were not going to give the extension-no action taken.

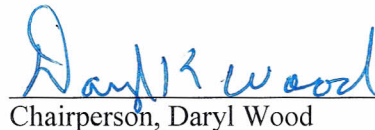
**PUBLIC COMMENTS** –NONE

**ADJOURNMENT**

**Motion made by Jim Cary, seconded by Ernie Schiller to adjourn the meeting. Motion carried by all. #M47-14**  
Meeting adjourned at 3:50 p.m.

Next RUSS board meeting scheduled for Dec. 11<sup>th</sup>, 2013 @ Henry County Emergency Management Building, Mt. Pleasant, IA.

Minutes Approved:

  
Chairperson, Daryl Wood

12-11-2013  
Date