

**REGIONAL UTILITY SERVICE SYSTEMS (RUSS)
BOARD OF DIRECTORS MEETING – 900 W. WASHINGTON ST., MT. PLEASANT
WEDNESDAY – May 14th, 2014 – 1:00 P.M.
MINUTES**

CALL TO ORDER

The regular monthly meeting of the Regional Utility Service Systems Board of Directors was called to order on May 14th, 2014 at 1:00 p.m. by Chairperson Daryl Wood.

RUSS MEMBERS PRESENT

Daryl Wood, Ernie Schiller, Jack Seward, Greg Moeller, Bob Waugh, Chris Ball, Greg Kenning and Lee Dimmitt. RUSS staff: Exec. Dir.-Bruce Hudson, Operator -Kent Hummell

RUSS MEMBERS ABSENT

Mike Vander Molen-Mahaska Co., Jim Cary-Des Moines Co.

OTHERS PRESENT

Trisha Phelps-Mt. Pleasant News; Kent Rice-French Reneker

APPROVAL OF AGENDA

Motion made by Bob Waugh, seconded by Chris Ball to approve the May 14, 2014 agenda as presented. Motion carried. #M 117-14

APPROVAL OF MINUTES: April 16th, 2014 regular meeting & April 22, 2014 (emergency phone conference):
Motion by Ernie Schiller, second by Chris Ball to approve the minutes of the regular monthly board meeting held on April 16th and April 22nd emergency phone conference. Greg Moeller requested to abstained on the April 16th vote and Bob Waugh requested to abstained on the April 22, phone conference vote, as they did not attend those meetings. Motion carried. #M 118-14

ENGINEERING UPDATES:

FRENCH-RENEKER: Project Update Report – Randy Plumbing was the low bidder for the Argyle Rehab, which USDA has concurred with. A contract with Randy Plumbing for the project is being requested.

GARDEN & ASSOCIATES: Project Update Report –nothing new to report, didn't attend meeting.

APPROVAL OF TREASURER'S REPORT Treasurer's Report, Bank Reconciliation, Delinquent Cust. Report & Bills received.

May 14, 2014 Financials - Motion by Ernie Schiller, second by Lee Dimmitt to approve May 14th, 2014 financials. Motion carried by all. #M119-14

Checks cut/approved: Total=\$78,695.76, Agri-Center, Inc. \$374.95, Alliant Energy \$872.74, Allied Systems, Inc. \$835.00, Anderson, Roberts, Porth & Wallace, P.L.C \$9,753.50 City Clerk of Ft. Madison \$380.00 Deluxe for Business \$174.65 Des Moines Area Community College \$300.00 Fairfield Precast Concrete \$12.84 Flomm, Inc. \$1,200.00, Foss, Kuiken & Cochran, P.C.\$820.00, French-Reneker-Associates, Inc. \$1,200.00, Garden & Associates, Ltd. \$3,302.25, Great Plains Locating Service, Inc. \$178.50, Great Plains One Call Service \$25.65, Iowa Communities Assurance Pool \$5,247.51, Iowa Dept of Natural Resources \$125.00, Iowa One Call \$30.60, Jerome and/or Judy Winn \$5,200.00, Keokuk County \$13,384.36, Keokuk County Recorder \$36.00, Menke, Keith \$1,520.00, Michael Mason \$37.95, Mt. Pleasant News \$252.94, Randy's Plumbing \$1,729.60, Rathbun Regional Water Association \$293.61, Regional Utility Service System \$14,742.00, Resco-USA, LLC \$75.85, Rural Development \$9,366.3,1 Showman, Dan \$25.00, Smith Jr., Walter\$60.00, TD&T Financial Group \$1,000.00, The Company/Thomas Hassenfritz Equip. \$4,495.00, US Cellular \$203.41, Visa/Bankcard \$445.75,Weldon's Septic Tank \$600.00, Windstream \$307.58

Executive Director Update – The Utility Management Organizations of Iowa (UMO's) were working through the legislator process in hopes to acquire \$50,000 in funding to make up the loss funds through the DNR, which was unsuccessful. There was a meeting held in Thornburg on May 13, 2014 to discuss onsite's for the community. We have also held several meetings with the Lee County Supervisors over the last several weeks to discuss the Mooar/Powdertown wastewater project. We will be meeting on May 20th to do a walkthrough of the community and then discuss options with the community that night at the fire station. We have also been working on maintenance of the onsite's systems and we have started testing the lagoons throughout the communities so we can start dumping.

Discuss/Consider approving Resolution from Keokuk County-Terminating Fiscal Agent Services for RUSS.

The RUSS board acknowledged they have received the notice from Keokuk County which terminates them as the RUSS physical agent as of June 30, 2014. Jack Seward then stated he would like to have had the original 28E agreement of Keokuk County becoming the physical agent of RUSS, as well as the termination document, so they could have reviewed both, as it was unclear what the agenda item was asking for. No motion was needed on this agenda item.

Ernie Schiller then gave an update stating Lee County is working on the possibility of becoming the RUSS physical agent; however, the details have not been finalized or approved by the Lee County board of Supervisors.

Discuss/Consider Travel/M meal Reimbursement Policy. Motion made by Ernie Schiller, seconded by Lee Dimmitt to approve the travel/meal reimbursement policy with the amended section stating: *Work time and travel time:* When traveling, each employee traveling will be paid for the work day and time traveled. However, if lunch is more than one half hour, then one half hour will be subtracted from the total hours of work for that day. Motion carried by all. #M 120-14

PUBLIC COMMENTS None

ADJOURNMENT

Motion made by Ernie Schiller, seconded by Lee Dimmitt to adjourn the meeting.

Motion carried by all. #M 121-14 Meeting adjourned at 1:42 p.m.

Next RUSS board meeting scheduled for June 11th, 2014 @ 1:00p.m.- Henry County Emergency Management Building, Mt. Pleasant, IA.

Minutes Approved:

Daryl K Wood
Chairperson, Daryl Wood

6-11-14
Date