

REGIONAL UTILITY SERVICE SYSTEMS (RUSS)
BOARD OF DIRECTORS MEETING – 900 W. WASHINGTON ST., MT. PLEASANT
WEDNESDAY – MAY 8TH, 2013 – 1:00 P.M.
MINUTES

CALL TO ORDER

The regular monthly meeting of the Regional Utility Service Systems Board of Directors was called to order on May 8th, 2013 at 1:00 p.m. by Chairperson Daryl Wood.

RUSS MEMBERS PRESENT

Daryl Wood, Lee Dimmitt, , Bob Waugh, Greg Moeller, Chris Ball, Ernie Schiller, Jack Seward and Jim Cary. RUSS staff: Exec. Dir.-Bruce Hudson, Kathy Dye-Finance Manager

RUSS MEMBERS AB SENT: Davis county member, Mike Vander Molen-Mahaska County & Greg Kenning-Wapello County

OTHERS PRESENT

Trisha Phelps-Mt. Pleasant New; Jeremiah Selby-Garden & Associates;

APPROVAL OF AGENDA

Daryl Woods notified the board that an addition needed to be added to the May 8th, 2013 agenda to “Discuss/Consider approval of Keokuk County Auditors Certification of FY14 wages for RUSS employees.”

Motion made by Ernie Schiller, seconded by Lee Dimmitt to approve the May 8th, 2013 with the amendment to add an item “(i) Discuss/Consider approval of Keokuk County Auditors Certification of FY14 wages for RUSS employees” to the agenda. Motion carried by all. #M129-13

APPROVAL OF MINUTES: April 10th, 2013 regular meeting and April 24th, 2013 special meeting minutes:

Motion by Ernie Schiller, second by Chris Ball to approve the minutes of the regular monthly RUSS board meeting held on April 10th, 2013 and the special meeting held on April 24th, 2013 as presented. Motion carried by all #M130-13

ENGINEERING UPDATES:

- **FRENCH-RENEKER:** - Mt. Union treatment plant continues to run well. Argyle Rehab project: Facility plan has been updated. Will be submitting the DNR permit application with final drawings.
- **GARDEN & ASSOCIATES:** - Still working on PER for Moarr/Powdertown sewer project in Lee County. Garden & Associates asked for direction on the Richmond/Rubio/Ollie project. Jeremiah stated they would need something in writing for their files to close the Richmond/Rubio portion of the project-RUSS to provide. Jack Seward wanted to assure that billing on the PER for Richmond/Rubio should have ceased as of 4/24/13-the only billings should be for time/hours on closing the project.

APPROVAL OF TREASURER’S REPORT

Treasurer’s Report, Bank Reconciliation, Delinquent Cust. Report & Bills received – **Motion by Ernie Schiller, second by Chris Ball to approve the treasurer’s report as presented. Total bills: \$59,349.00. Motion carried by all. #M131-13** Checks cut/approved: Alliant Energy \$963.88 Allied Systems, Inc. \$445.00 Brad

Lauderman \$3,611.18 Bruce Hudson \$117.94 Burlington Hawkeye \$45.06 City Clerk of Ft. Madison \$280.00 Cross Iron Excavating Inc. \$3,000.00 Dean Greiner \$1,872.05 Flomm, Inc. \$600.00 Foss, Kuiken & Cochran, P.C. \$1,245.00 French-Reneker-Associates, Inc. \$18,177.90 Garden & Associates, Ltd. \$182.00 Great Plains Locating Service, Inc. \$35.70 Great Plains One Call Service \$8.55 Greg Strothman \$900.00 Hellyer Electric Motor Service \$107.24 Iowa Dept. of Natural Resources \$100.00 Kent Hummell \$81.35 Keokuk County \$14,263.23 Lee, Bryan \$60.00 Menke, Keith \$1,911.90 Michael Mason \$19.80 Miller, Toni \$60.00 Ottumwa Courier \$25.16 Rathbun Regional Water Association \$31.03 Regional Utility Service System \$182.84 Rural Development \$9,366.31 Showman, Dan \$60.00 US Cellular \$201.81 Visa/Bancard \$1,046.16 Windstream \$347.91

- ***Executive Director Update*** – Bruce Hudson updated the board on things that have been going on in the RUSS office; Met with Ollie City Council/citizens; working on bids rec’d for Greenbrier on-site systems with the citizens; RUSS

operator began dumping the lagoons on 5/3/13; RUSS will be doing the weed control services for treatment sites as past service company has changed hands.

- *Discuss/Consider USDA RD application signing for PPL/EPPL project overrun*—**Motion made by Lee Dimmitt, second by Ernie Schiller to approve the RUSS chair to sign the USDA RD application signing for PPL/EPPL project overrun and the “Letter of Condition” when rec’d from USDA RD. #M132-13**
- *Discuss/Consider USDA RD “Letter of Condition” for PPL/EPPL project overrun* – see #M132-13
- *Discuss/Consider Argyle wastewater rehab*- Kent Rice w/French-Reneker requested a check be cut for IDNR for the permit application for Argyle Rehab. **Motion by Ernie Schiller, second by Greg Moeller to approve a check for \$100.00 to the IDNR for the permit application for Argyle Rehab project. Motion carried by all. #M133-13**
Kent Rice also requested the board to approve who would be signing the permit application for the Argyle Rehab project. **Motion by Bob Waugh, second by Jim Cary to approve the RUSS chair or RUSS Executive Director to review and sign the permit application for the Argyle Rehab project-when received from French-Reneker. Motion carried by all. #M134-13**
- *Discuss/Consider giving the executive board the authority to hire an attorney to address the issues at the Argyle sewer treatment site.* Bruce Hudson informed the board that the current RUSS attorney could not represent RUSS regarding the issues at the current Argyle sewer treatment site (due to conflict of interest). **Motion by Ernie Schiller, second by Lee Dimmitt giving the executive board the authority to seek and hire a new attorney to address the issues at the Argyle sewer treatment site. Motion carried by all. #M135-13**
- *Discuss Mt. Sterling – update* – Bruce Hudson reported that the Community Development board was meeting today (May 8th, 2013) to review the outstanding debts to the Mt. Sterling community-including what is owed to RUSS. The new 28E with Van Buren County is ready pending the decision of the Community Development Board.
- *Discuss/Consider litigation proceedings with Mt. Union (possible close session)* – Mt. Union submitted a response to discovery-RUSS attorneys are reviewing. There was much discussion regarding the continued increasing balance of the unpaid sewer bills for the 17 users still not paying their monthly sewer bill and what RUSS could do about it. **Motion made by Ernie Schiller, second by Greg Moeller to have Bruce Hudson, along with Greg Moeller and Lee Dimmitt look into what it would take for RUSS to begin the process of notification to users for installing “shut off” values to those for ‘non-payment’ and report to the board at the next meeting. Motion carried by all. #M136-13**
- *Discuss/Consider approval of Keokuk County Auditors Certification of FY14 wages for RUSS employees*-The RUSS board approved wages for FY14 for Bruce Hudson & Kathy Dye at a past meeting; with Kent Hummell being hired in January '13-his 6 month review will be in July '13, so Bruce recommended to the board approval of a \$.25/(1.45%) increase to be effective July '13 (of which was already figured in the FY14 RUSS budget). **Motion made by Ernie Schiller, second by Lee Dimmitt to approve the increase for Kent Hummell and the Keokuk County Auditors Certification of FY14 wages for RUSS employees. Motion carried by all. #M137-13**

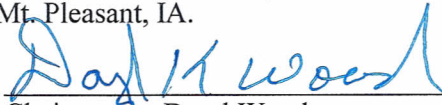
PUBLIC COMMENTS – none

ADJOURNMENT

Motion made by Ernie Schiller, second by Chris Ball to adjourn the meeting. Motion carried by all. #M138-13
Meeting adjourned at 2:26 p.m.

The next RUSS board meeting will be held on June 12th, 2013 @ 1:00 p.m. to be held at the Henry County Emergency Management Building, Mt. Pleasant, IA.

Minutes Approved:


Chairperson, Daryl Wood

6-12-13
Date