

REGIONAL UTILITY SERVICE SYSTEMS (RUSS)
BOARD OF DIRECTORS MEETING – 900 W. WASHINGTON ST., MT. PLEASANT
WEDNESDAY – MAY 9TH, 2012 – 1:00 P.M.
MINUTES

CALL TO ORDER

The regular monthly meeting of the Regional Utility Service Systems Board of Directors was called to order on May 9th, 2012 at 1:00 p.m. by Chairperson Wes Rich.

RUSS MEMBERS PRESENT

Daryl Wood, Lee Dimmitt (for Steve Burgmeier), Marvin Philips, Wes Rich, Ernie Schiller, Tom Broeker, Kent White, Greg Kenning and Chris Ball. RUSS staff: Exec. Dir.-Bruce Hudson, Proj. Coord.-Pat Waters and Kathy Dye-Finance Manager. *Willie Van Weelden*

RUSS MEMBERS ABSENT - None

OTHERS PRESENT

Jeremiah Selby – Garden & Associates; Kent Rice – French-Reneker & Associates; Sally Humes-Mt. Pleasant News, Fred Hickenbottom and Pete Tollenaere.

APPROVAL OF AGENDA

Motion by Marvin Phillips, second by Daryl Woods to approve the May 9th, 2012 agenda as presented. Motion carried. #M144-12

APPROVAL OF MINUTES: April 11th, 2012 MEETING:

Motion by Daryl Woods, second by Marvin Phillips to approve the minutes of the regular monthly board meeting held on April 11th, 2012. Motion carried. #M145-12

ENGINEERING UPDATES:

- **FRENCH-RENEKER:** Project Update Report – Mt. Union and Linby running good
- **GARDEN & ASSOCIATES:** Project Update Report – Discussed
- **Pleasant Plain & East Pleasant Plain**
 - Consider Pay App. #9-Div. II: \$103,454.05 – **Motion by Henry Van Weelden, second by Kent White to approve pending USDA RD approval. Motion carried #M146-12**
 - Richmond**-project still moving forward/waiting for clarification of when treatment site is available
 - Ollie**-continue working on lagoon property purchase and easements
 - Rubio**-still working on easements
 - LCW** –Croton will not be utilizing RUSS services; Moar/Powdertown to proceed with PER; Wever has a meeting scheduled.
- **WARNER ENGINEERING:** Project Update Report – Jim Warner - No Report Submitted

APPROVAL OF TREASURER'S REPORT

- Treasurer's Report & Bills received – **Motion by Tom Broeker, second by Henry Van Weelden to approve the treasurer's report. Total bills: \$148,593.25. Motion carried. #M147-12**
- Bank Reconciliation – **Motion by Tom Broeker, second by Henry Van Weelden to approve the bank reconciliation to be signed by Kent White. Motion carried. #M148-12**
- Delinquent Customer Report - **Motion by Tom Broeker, second by Henry Van Weelden to approve the Delinquent Customer Report. Motion carried. #M149-12**

- *Executive Director update* - Bruce Hudson gave an update to the board on what the RUSS staff have been doing over the past month; meetings with Washington County Supervisors and community members; gave a presentation at the Businessmen Assoc. meeting in Kalona; completed rate study; Jim Carroll w/USDA will be coming down to the RUSS office.
- *Discuss/consider/Approve-wage certification for RUSS employees through Keokuk County-Motion was made by Ernie Schiller, second by Kent White to give a 3% raise to Bruce Hudson and Kathy Dye now and to Pat Waters at a later date. After much discussion, a vote was taken with all members voting NO-motion withdrawn. #M150-12 A motion was made by Kent White, second by Tom Broeker to keep the RUSS employees' wages the same as current for FY13-no increase. Motion carried. #M151-12*
- *Discuss/Consider Community system rates* –Bruce Hudson, RUSS Exec. Director presented the new rate study to board members. After discussion and review - **Motion by Tom Broeker, second by Daryl Wood to approve the “rate study” as presented. Motion carried with Greg Kenning abstaining from voting. #M152-12**
- *Discuss/Consider removal of metered & non-metered rate policy and change to flat rate for systems – Motion by Ernie Schiller, second by Daryl Wood to remove the metered and non-metered rate policy and change to flat rate for systems (when new rates become effective). Motion carried. #M153-12*
- *Discuss/Consider Commercial rates- Motion by Henry Van Weelden, second by Chris Ball to keep with the current policy regarding commercial property rates. Motion carried. #M154-12*
- *Discuss Wapello County-* Greg Kenning talked with the board regarding the decision by the board to not accept Wapello County's withdrawal from RUSS and to reconsider. After much discussion amongst the board – no action was taken.
- *Discuss Mt. Union-*a letter is being mailed to the city from RUSS attorney, Paul Zingg giving the city 30-days to contact RUSS regarding non-compliance of the 28E.
- *Discuss Mt. Sterling* – Mt. Sterling city council had to take a re-vote on the discontinuance of the city; Van Buren County Supervisor, Marvin Phillips stated that it looks favorable for the county to enter into a 28E with RUSS once Mt. Sterling is no longer incorporated.
- *Discuss Lee County* – a meeting is scheduled for May 17th @ 6:30 p.m. for Wever residents to discuss continuance of RUSS services.
- *Discuss Des Moines County (Augusta) project-nothing new to report*

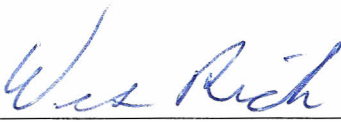
PUBLIC COMMENTS - No comments

ADJOURNMENT


Motion by Ernie Schiller, second by Chris Ball to adjourn the meeting. Motion carried. #M155-12
Meeting adjourned at 3:20 p.m.

Next RUSS board meeting scheduled for June 13th, 2012 @ Henry County Emergency Management Building, Mt. Pleasant, IA.

Minutes Approved:



Chairperson, Wes Rich



Date