

REGIONAL UTILITY SERVICE SYSTEMS (RUSS)
BOARD OF DIRECTORS MEETING - 901 N. 8TH ST., FAIRFIELD IA
MAY 18, 2011 – 1:00 P.M.

MINUTES

CALL TO ORDER

The regular monthly meeting of the Regional Utility Service Systems Board of Directors was called to order on May 18, 2011 at 1:00 p.m. by Chairperson Henry Van Weelden.

RUSS MEMBERS PRESENT

Chris Ball, Tom Broeker, Steve Burgmeier, Marvin Phillips, Wes Rich, Ernie Schiller and Henry Van Weelden.

RUSS MEMBERS ABSENT

Greg Kenning, Kent White and Daryl Wood.

OTHERS PRESENT

Tracy Balbort, Rita Cangas-Marshall and Kathy Dye – Geode RC&D Staff; Mark Fincel and Jeremiah Selby – Garden & Associates; Kent Rice – French-Reneker & Associates; Jeff Thomann – Washington County Environmental Health; Dan Miller – Jefferson County Environmental Health; Lacey Jacobs – Fairfield Ledger; and Fred L. Hickenbottom and Pete Tollenaere – Fairfield/Lakewood residents.

GENERAL

APPROVAL OF AGENDA

Motion by Ernie Schiller, second by Marvin Phillips to approve the May 18, 2011 Agenda.

Motion carried. #M82-11

APPROVAL OF MINUTES: APRIL 13, 2011 MEETING

Motion by Ernie Schiller, second by Tom Broeker to approve the minutes of the regular monthly board meeting held on April 13, 2011. Motion carried. #M83-11

APPROVAL OF TREASURERS REPORT

Motion by Steve Burgmeier, second by Ernie Schiller to approve the Treasurers Report as presented. Motion carried. #M84-11

APPROVAL OF BILLS RECEIVED

Motion by Steve Burgmeier, second by Wes Rich to approve construction and O&M bills as presented, upon approval by USDA Rural Development. Total bills \$37,713.10. Motion carried. #85-11

Delinquent Customer Report

Report reviewed.

Bank Reconciliation Report

Steve Burgmeier, Treasurer will review and sign bank reconciliations.

Remove Kelly Kranci's On-line Access @ First National Bank

Motion by Ernie Schiller, second by Chris Ball to remove Kelly Kranci's on-line access at First National Bank. Motion carried. #M86-11

Authorize Kathy Dye On-line Access @ First National Bank

Motion by Ernie Schiller, second by Marvin Phillips to authorize Kathy Dye on-line access at First National Bank. Motion carried. #M87-11

Contract with Professional Firm to Work (Temporarily) on RUSS Financial Books

Motion by Ernie Schiller, second by Steve Burgmeier to contract with TD&T, Burlington office, to get the financial books in order and provide a base from which to start. Motion carried. #M88-11

New Operator – Keith Menke

Motion by Steve Burgmeier, second by Tom Broeker to approve Keith Menke as the new RUSS operator for Mt. Sterling and Mt. Union. Motion carried. #M-90-11

Mowing Contracts & Weed Control Contracts

Motion by Steve Burgmeier, second by Wes Rich to approve 5 year weed control contract with Control Services for Argyle, Harper, Keswick, Kinross, Martinsburg, Mt. Union and Webster all at 2 applications per year and to include mowing at Mt. Union; mowing one year contract with Dean Dyson for Webster, Kinross and Harper; five year mowing contract with Craig Buehneman for Martinsburg; and five year mowing contract with Chris Bair for Keswick. Motion carried. #M90-11

Part Time Easement Representative

Motion by Steve Burgmeier, second by Ernie Schiller to approve Bob Heberer as the RUSS part time easement representative for Richmond. Motion carried. #M91-11

PROJECTS

- FRENCH-RENEKER: Project Update Report – Reviewed
- GARDEN & ASSOCIATES: Project Update Report - Reviewed
Richmond - **Motion by Wes Rich, second by Ernie Schiller to approve up to \$90,000 for the lagoon site contingent upon USDA Rural Development approval. Motion carried. #M92-11**
- WARNER ENGINEERING: Project Update Report – Jim Warner - **No Report Submitted**


PUBLIC COMMENTS – No comments


ADJOURNMENT

Motion by Ernie Schiller, second by Tom Broeker to adjourn the meeting. Motion carried.

Meeting adjourned at 2:55 p.m. #M93-11

Minutes Approved:


Chairperson, Henry W. Van Weelden


Date