

REGIONAL UTILITY SERVICE SYSTEMS (RUSS)
BOARD OF DIRECTORS MEETING – 900 W. WASHINGTON ST., MT. PLEASANT
WEDNESDAY – MAR. 20TH, 2013 – 1:00 P.M.
MINUTES

CALL TO ORDER

The regular monthly meeting of the Regional Utility Service Systems Board of Directors was called to order on March 20th, 2013 at 1:00 p.m. by Chairperson Daryl Wood.

RUSS MEMBERS PRESENT

Daryl Wood, Lee Dimmitt, , Bob Waugh, Greg Moeller, Chris Ball, Ernie Schiller, Greg Kenning. RUSS staff: Exec. Dir.-Bruce Hudson, Kathy Dye-Finance Manager, Jack Seward – Washington county-arrived later.

RUSS MEMBERS AB SENT: Davis county member, Mike Vander Molen-Mahaska, Jim Cary-Des Moines

OTHERS PRESENT

Kent Rice – French-Reneker & Associates; Trisha Phelps-Mt. Pleasant New & Jeremiah Selby-Garden & Associates

APPROVAL OF AGENDA

Greg Kenning requested that Discussion on Wapello County be added to the agenda. **Motion made by Lee Dimmitt, seconded by Bob Waugh to approve the Mar. 20th, 2013 agenda – adding Discussion of Wapello County. Motion carried by all. #M109-13**

APPROVAL OF MINUTES: February 13th, 2013 regular meeting & February 27th, 2013 emergency meeting:
Motion by Bob Waugh, second by Lee Dimmitt to approve the minutes of the regular monthly RUSS board meeting held on Feb. 13th, 2013 and the emergency meeting on Feb. 27th, 2013. Motion carried by all #M110-13

ENGINEERING UPDATES:

- **FRENCH-RENEKER:** - Mt. Union system running well and new RUSS operator is doing well in learning the system. ARGYLE REHAB-Kent asked the RUSS board if they would like to see 3 gravel filters vs. 2 as part of the project. After some discussion – **Motion made by Ernie Schiller, second by Lee Dimmitt to submit PER with 3 gravel filters in the project. Motion carried by all. #M111-13**
- **GARDEN & ASSOCIATES:** - Still working on PER for Moarr/Powdertown sewer project in Lee County. Garden 7 Associates spoke with the board regarding increases in the engineering costs for the Richmond/Rubio/Ollie– due to the length of time the project has been in process. No action was taken at this time.

APPROVAL OF TREASURER'S REPORT

- Treasurer's Report, Bank Reconciliation, Delinquent Cust. Report & Bills received – **Motion by Ernie Schiller, second by Chris Ball to approve the treasurer's report as presented. Total bills: \$36,502.50. Motion carried – with Greg K. – Wapello abstaining. #M112-13** Checks cut/approved: Allied Systems, Inc. \$1,167.20 Burlington Hawkeye \$244.37 City Clerk of Ft. Madison \$80.00 Des Moines Area Community College \$300.00 Flomm, Inc. \$600.00 Foss, Kuiken & Cochran, P.C. \$1,260.00 Garden & Associates, Ltd. \$506.00 Great Plains Locating Service, Inc. \$89.25 Great Plains One Call Service \$3.80 Kent Hummell \$51.23 Keokuk County \$12,518.43 Lee, Bryan \$56.00 Lynch Dallas, PC \$300.00 Menke, Keith \$2,020.00 Michael Mason \$14.85 Miller, Toni \$56.0 MK Battery \$846.51 Office of Auditor of State \$2,000.00 Orenco Systems, Inc. \$96.00 Ottumwa Courier \$97.20 Rathbun Regional Water Association \$31.03 Regional Utility Service System \$288.00 Showman, Dan \$56.00 TD&T Financial Group \$2,000.00 The Washington Evening Journal \$84.60 US Cellular \$202.09 Weldon's Septic Tank \$261.00 Windstream \$325.24
- ***Executive Director Update*** – Bruce Hudson updated the board on things that have been going on in the RUSS office; has attended several meetings over the past month.
 - ***Review/Approve FY12 State of Iowa Audit Report*** – **Motion made by Ernie Schiller, second by Chris Ball to approve the FY12 State of Iowa Audit Report.** Jack Seward requested the motion be tabled until next month so each county could have the opportunity to review the report. **Motion was withdrawn by both Ernie Schiller and Chris Ball. #M113-13**
 - ***Discuss/Consider City of Franklin*** – Bruce Hudson presented information regarding a settlement agreement where the City of Franklin would pay RUSS \$15,500.00 to pay off their outstanding account and requested a Joint Agreement to Terminate 28E Agreement between RUSS and the City of Franklin. **Motion by Ernie Schiller, second by Greg**

Kenning to accept and sign the Joint Agreement to Terminate 28E Agreement between RUSS and City of Franklin. Motion carried by all. #M114-13

- *Discuss Wapello County-* discussed during Bruce Hudson's presentation
- *Discuss/Consider Richmond/Rubio/Ollie* – Jack Seward reported that he has been working with Chris Jewett (MAPS) to come up with a flow chart to present to the community on systems for Richmond (onsite vs. lagoon). Lee Dimmitt asked when he thought something/a decision would be made on the project going forward or not and feels a date needs to be set/deadline on Washington County's intentions of moving forward or not. **Motion by Lee Dimmitt, second by Ernie Schiller to set April 10th, 2013 as a deadline on a response from Washington County as to their intentions of moving forward or not with the Richmond Sewer project as currently projected. Motion carried – with Jack Seward/Washington County abstaining. #M115-13**
- *Discuss Mt. Sterling – discontinuance update* – nothing to report at this time
- *Discuss/Consider litigation proceedings with Mt. Union (possible close session)* – City of Mt. Union has until 3/21/13 to respond to the discovery.
- *RUSS Executive Director Presentation* – Bruce Hudson presented information to the board members as to what the detriment would be to the organization if 1 or more member counties were allowed to withdraw from the RUSS organization-showing the impact it would have on the remaining member counties. Each county currently pays \$8,000/yr. to help with the operational costs of the RUSS organization-losing counties would cause that number to increase.
- *Discuss/Consider Mahaska County withdrawal* –Motion was made by Greg Kenning, second by Jack Seward for RUSS to allow Mahaska County to withdraw from the RUSS organization. A roll call was taken with the following results: Lee Dimmitt-Jefferson=NO, Greg Kenning-Wapello=YES, Greg Moeller-Henry=NO, Ernie Schiller-LEE=NO, Daryl Wood-Keokuk=NO, Chris Ball-Louisa=NO & Jack Seward-Washington=YES. The vote total was 5=YES & 2=NO – motion did not pass by majority vote. #M116-13

PUBLIC COMMENTS - none

ADJOURNMENT

Motion made by Ernie Schiller, second by Chris Ball to adjourn the meeting. Motion carried by all. #M117-13
Meeting adjourned at 3:09 p.m.

Next RUSS board meeting scheduled for April 10th, 2013 @ 1:00 p.m. to be held at the Henry County Emergency Management Building, Mt. Pleasant, IA.

Minutes Approved:

Daryl K Wood
Chairperson, Daryl Wood

4-10-13
Date