

# Regional Utility Service Systems

## Minutes

### REGULAR MONTHLY MEETING

June 8, 2016

CALL TO ORDER: The regular monthly meeting of the Regional Utility Service Systems Board of Directors was called to order on June 8, 2016 at 1:03 p.m. by Chairperson Daryl Wood.

RUSS MEMBERS PRESENT: The following members were present: Greg Moeller- Henry County, Jim Cary- Des Moines County, Lee Dimmitt- Jefferson County, Chris Ball- Louisa County, Daryl Wood- Keokuk County, Ron Fedler- Lee County, and Bob Waugh- Van Buren County.

RUSS MEMBERS ABSENT:

OTHERS PRESENT: Bruce Hudson- Executive Director, Krista Edmunds- Finance Manager, Austin Anderson- RUSS Intern, Brooks Taylor- Mt Pleasant News, Steven Pedrick- French-Reneker, Julia Shumway- Burlington Hawk Eye, Don Hunold – Lee County

APPROVAL OF AGENDA: Motioned by: Bob Waugh, Seconded by: Greg Moeller to amend the agenda and add 6a-Discuss/Consider RUSS Employee. Motioned carried by all. M#137-16

APPROVAL OF MINUTES FROM MAY 11<sup>th</sup> MEETING: Motioned by: Jim Cary, Seconded by: Lee Dimmitt. To approve the minute's motion carried by 6 Ayes with 1 Abstain from Ron Fedler- Lee Co. due to being absent that meeting. M#138-16

GENERAL: Bills received: Motioned By: Lee Dimmitt Seconded By: Ron Fedler to approve June Finance report: Alliant \$853.95 Windstream \$252.30 French-Reneker \$6000.00 Randy's plumbing \$9188.30 Austin Anderson \$1160.00 Allied \$2126.60 city of Fairfield \$230.00 Clear Falls \$8.25 Foss Kurkin \$5441.20 US Cellular \$296.13 Lee County \$14,069.67 IWCA \$1586.00 Noel \$32.20 Great plains \$21.85 Des Moines county \$18.16 Flomm \$600.00 Keith Menke \$570.00 Grant Althenthofen \$150.66 Jim Wonderlinch \$200.00 State Hygienic \$58.50 Keokuk Co \$55.46 Mahaska Co \$27.30 Visa \$1727.52 Motioned carried by all. M#139-16

EXECUTIVE DIRECTOR UPDATE: Bruce discussed sending an operations contract to the Denmark Sanitary District for the purpose of RUSS acting as their operator for their wastewater system. RUSS is waiting on further discussions and a response. Bruce informed the board about installing a couple of shut off valves in the city of Pleasant Plain. Bruce informed the board that RUSS operator has been very busy doing draw downs and testing. He also informed the board RUSS has been very busy with small claims procedures.

Discuss/Consider 90+ day past due: Motioned by Jim Cary, Seconded by Bob Waugh to have Bruce speak with counties and cities on possible new billing system. Motion carried by all M#140-16

Discuss/Consider RUSS Employee: Motioned by Bob Waugh, Seconded by Jim Cary to allow Bruce to hire a full time employee. Motion carried by all M#141-16

Discuss/Consider hiring a person to mow RUSS System for the 2016 mowing season:  
No Discussion

Discuss/Consider Lee County Health Insurance for RUSS employees: Motioned by Chris Ball, Seconded by Lee Dimmitt to have RUSS pay the full amount for family health insurance coverage for Bruce. RUSS will not pay for dental or vision coverage. If family dental or vision is needed/received, then Bruce will pay the full amount to have this coverage. Bruce will forfeit his FY17 2% raise and health stipend. M#142-16

Discuss/Consider Pay App #1 for Argyle Force Main to Randy's Plumbing: Motioned by Chris Ball, Seconded by Lee Dimmitt to approve Pay App #1 for Randy's Plumbing. Motion carried by all. M#143-16

PUBLIC COMMENTS: None

ADJOURNMENT: Motioned by Bob Waugh, Seconded by Lee Dimmitt to adjourn meeting at 1:53 p.m. Motion carried by all. M# 144-16

Nomination of FY17 officers and committees meeting is Wednesday July 13, 2016 @ 1:00 p.m. at the Henry County Emergency Management Building, Mt. Pleasant, IA. Immediately following will be the RUSS regular monthly meeting

Minutes Approved: \_\_\_\_\_  
Chairperson, Daryl Woods

Date: \_\_\_\_\_