

**REGIONAL UTILITY SERVICE SYSTEMS (RUSS)
BOARD OF DIRECTORS MEETING – 900 W. WASHINGTON ST., MT. PLEASANT
WEDNESDAY – JUNE 12TH, 2013 – 1:00 P.M.
MINUTES**

CALL TO ORDER

The regular monthly meeting of the Regional Utility Service Systems Board of Directors was called to order on June 12th, 2013 at 1:00 p.m. by Chairperson Daryl Wood.

RUSS MEMBERS PRESENT

Daryl Wood, Lee Dimmitt, , Bob Waugh, Greg Moeller, Chris Ball, Ernie Schiller, Jack Seward and Jim Cary. RUSS staff: Exec. Dir.-Bruce Hudson, Kathy Dye-Finance Manager

RUSS MEMBERS AB SENT: Davis county member, Mike Vander Molen-Mahaska County & Greg Kenning-Wapello County

OTHERS PRESENT

Trisha Phelps-Mt. Pleasant New; Jeremiah Selby-Garden & Associates; Kent Rice-French Reneker; Sheryl Rice-USDA RD & Lucas Helling-FOSS Attorney

APPROVAL OF AGENDA

Motion made by Ernie Schiller, seconded by Bob Waugh to approve the June 12th, 2013 agenda as presented.

Motion carried by all. #M139-13

APPROVAL OF MINUTES: May 8th, 2013 regular meeting:

Motion by Lee Dimmitt, second by Ernie Schiller to approve the minutes of the regular monthly RUSS board meeting held on May 8th, 2013 as presented. Motion carried by all #M140-13

ENGINEERING UPDATES:

- **FRENCH-RENEKER:** - Mt. Union treatment plant continues to run well. *Argyle Rehab project:* Still working on new plans; permit to DNR being submitted.
- **GARDEN & ASSOCIATES:** - Still working on PER for Moarr/Powdertown sewer project in Lee County and with Ia. DNR re: waste load allocation. *Pleasant Plain/E. PPL* – a walk thru has been completed with RUSS, Engineering firm & contractors. **Motion by Jim Cary, seconded by Lee Dimmitt to approve the RUSS chair to sign the “Statement of Final Acceptance” documents for both Div. I & Div II on the Pleasant Plain/E. PPL project. Motion carried by all. #M141-13** **Motion by Lee Dimmitt, seconded by Bob Waugh to approve the RUSS chair to sign the Div. I pay application #8-final retainage of \$14,000.89 and Div. II pay application #12-final retainage of \$45,138.17 on the Pleasant Plain/E. PPL project, pending USDA RD approval. Motion carried by all. #M142-13** *Richmond/Rubio* – Jeremiah told the board they would be removing Richmond/Rubio from the Amendment #1 Engineering Agreement and assign new values to the Ollie project for the boards review at the next meeting. *Ollie*-The board briefly talked about the proposed lagoon property.

APPROVAL OF TREASURER’S REPORT

Treasurer’s Report, Bank Reconciliation, Delinquent Cust. Report & Bills received – **Motion by Ernie Schiller, second by Chris Ball to approve the treasurer’s report as presented. Total bills: \$59,112.51. Motion carried by all. #M143-13** **Checks cut/approved:** Alliant Energy \$950.61 Allied Systems, Inc. \$1,138.30 Brad Lauderman \$23.57 City Clerk of Ft. Madison \$290.00 City of Fairfield \$618.00 Flomm, Inc. \$600.00 Foss, Kuiken & Cochran, P.C. \$1,110.63 French-Reneker-Associates, Inc. \$3,350.00 Garden & Associates, Ltd. \$432.25 Great Plains Locating Service, Inc. \$178.50 Great Plains One Call Service \$24.70 Iowa Communities Assurance Pool \$5,441.12 Iowa Dept of Natural Resources \$100.00 Iowa One Call \$27.00 Kent Hummell \$40.00 Keokuk County \$20,512.77 KLC Construction \$1,000.00 Menke, Keith \$2,143.80 Miller, Toni \$52.00 Oil Busters \$40.61 Randy’s Plumbing \$1,218.72 Rathbun Regional Water Association \$31.03 Regional Utility Service System \$6,551.06 Roto-Rooter \$160.50 Rural Development \$9,366.31 Showman, Dan \$50.00 Source One Environmental, LLC \$633.00 State Hygienic Laboratory \$90.00 US Cellular \$201.81 Visa/Bancard \$2,408.28 Windstream \$327.94

Executive Director Update – New coupon booklets mailed out to all customers; continue working with Greenbrier residents for individual on-site systems and a multitude of other things throughout the month.

- *Discuss/Consider “Bond Resolution” changes – per State Audit*–tabled for next month meeting
- *Discuss/Consider Argyle wastewater rehab*- no changes
- *Discuss Mt. Sterling – update* – Bob Waugh commented that the Van Buren BOS will meet with their county attorney regarding the 28E with RUSS on June 13th, 2013. Bob stated the board is working of an Ordinance to be voted on.
- *Discuss/Consider Resolution #21-13*-The RUSS board was presented with a copy of Resolution #21-13 “Approving Termination of Sewer Service to Individual RUSS Users for Not-Payment of Sewer Fees.” **Motion by Jim Cary, seconded by Ernie Schiller to approve Resolution #21-13 “Approving Termination of Sewer Service to Individual RUSS Users for Non-Payment of Sewer Fees.”** . Roll call was taken with the following member/counties voting “AYE”; Ernie Schiller-Lee County; Chris Ball-Louisa County; Jack Seward-Washington County; Lee Dimmitt-Jefferson County; Daryl Wood-Keokuk County, Jim Cary-Des Moines County, Bob Waugh-Van Buren County and Greg Moeller-Henry County. #M144-13
- *Discuss/Consider litigation proceedings with Mt. Union (Possible closed session-pursuant to Chapter 21.5 Ia. Code)*- **Motion by Lee Dimmitt, second by Jim Cary to have the RUSS board go into closed session pursuant to Chapter 21.5 of the Ia. Code to discuss/consider ongoing litigation with Mt. Union.** Roll call was taken with the following member/counties voting “AYE” to go into closed session; Ernie Schiller-Lee County; Chris Ball-Louisa County; Jack Seward-Washington County; Lee Dimmitt-Jefferson County; Daryl Wood-Keokuk County, Jim Cary-Des Moines County, Bob Waugh-Van Buren County and Greg Moeller-Henry County. #M145-13 All visitors present, except Lucas Helling-Attorney, were asked to leave the room for the closed session.

Motion by Ernie Schiller, second by Jim Cary for the board to come out of closed session. Roll call was taken with the following member/counties voting “AYE”; Ernie Schiller-Lee County; Chris Ball-Louisa County; Jack Seward-Washington County; Lee Dimmitt-Jefferson County; Daryl Wood-Keokuk County, Jim Cary-Des Moines County, Bob Waugh-Van Buren County and Greg Moeller-Henry County. **Motion carried 8 – 0.** #M146-13

- *Discuss/Consider possible action to ongoing litigation* – **Motion by Bob Waugh, seconded by Ernie Schiller to adopt the “Potential Termination of Sewer” letter to the City of Mt. Union and “Final Notice of Termination of Sewer Service” letter to all Mt. Union sewer customers who are 60+ days in arrears on their sewer account.** #M147-13

PUBLIC COMMENTS – none

ADJOURNMENT

Motion made by Jim Cary, second by Chris Ball to adjourn the meeting. Motion carried by all. #M148-13
Meeting adjourned at 2:55 p.m.

The next RUSS board meeting will be held on July 10th, 2013 @ 1:00 p.m. (annual meeting) with the regular meeting immediately following close of the Annual meeting which will be held at the Henry County Emergency Management Building, Mt. Pleasant, IA.

Minutes Approved:

Daryl K Wood
Chairperson, Daryl Wood

7-10-13
Date