

REGIONAL UTILITY SERVICE SYSTEMS (RUSS)
BOARD OF DIRECTORS MEETING - 901 N. 8TH ST., FAIRFIELD IA
FRIDAY - JUNE 10, 2011 – 1:00 P.M.

MINUTES

CALL TO ORDER

The regular monthly meeting of the Regional Utility Service Systems Board of Directors was called to order on June 10, 2011 at 1:00 p.m. by Chairperson Henry Van Weelden.

RUSS MEMBERS PRESENT

Chris Ball, Tom Broecker, Steve Burgmeier, Marvin Philips, Wes Rich, Ernie Schiller and Henry Van Weelden and Daryl Wood.

RUSS MEMBERS ABSENT

Greg Kenning and Kent White.

OTHERS PRESENT

Tracy Balbort, Rita Cangas-Marshall and Kathy Dye – Geode RC&D Staff; Jeremiah Selby – Garden & Associates; John Meyer – French-Reneker & Associates; Dan Miller – Jefferson County Environmental Health; Fred L. Hickenbottom – Fairfield/Lakewood residents; Dennis Ostwinkle and Jim Sievers – Iowa DNR.

GENERAL

APPROVAL OF AGENDA

Motion by Wes Rich, second by Marvin Philips to approve the June 10, 2011 Agenda. Motion carried. #M94-11

APPROVAL OF MINUTES: May 18, 2011

Motion by Wes Rich, second by Marvin Philips to approve the minutes of the regular monthly board meeting held on May 18, 2011. Motion carried. #M95-11

APPROVAL OF TREASURERS REPORT

Motion by Steve Burgmeier, second by Ernie Schiller to approve the Treasurers Report as presented. Motion carried. #M96-11

APPROVAL OF BILLS RECEIVED

Motion by Steve Burgmeier, second by Ernie Schiller to approve construction and O&M bills as presented, upon approval by USDA Rural Development. Total Bills: \$123,804.62. Motion carried. #97-11

Motion by Wes Rich, second by Ernie Schiller to pay the MMS bill after Lake Trio pays RUSS. Motion carried. #M98-11

Motion by Ernie Schiller, second by Chris Ball to table paying the On-site invoice to Garden & Associates until after a meeting with USDA RD. Motion carried. #M99-11

DELINQUENT CUSTOMER REPORT

Report Reviewed.

BANK RECONCILIATION REPORT

Report reviewed and signed by Treasurer.

NOMINATING COMMITTEE FOR JULY OFFICER ELECTIONS

Motion by Steve Burgmeier, second by Chris Ball to set the 2011 annual meeting for July 13th.

Motion carried. #M100-11

REVIEW OF STANDING COMMITTEES

Reviewed.

REVIEW/APPROVE OPERATORS CONTRACT

Contract was reviewed. **Motion by Steve Burgmeier, second by Ernie Schiller to begin the process of seeking operators for RUSS systems, adding individual requirements per system and developing year-long agreements with yearly extensions. Motion carried. #M101-11**

DNR UPDATE ON SENATE FILE 407 & HOW IT AFFECTS SEWER PROJECTS

Update given by Dennis Ostwinkle and Jim Sievers, DNR staff.

PROJECTS

- FRENCH-RENEKER: Project Update Report - Reviewed

- GARDEN & ASSOCIATES: Project Update Report Reviewed
Pleasant Plain & East Pleasant Plain – **Motion by Steve Burgmeier, second by Ernie Schiller to approve signing the contract to proceed, upon RD approval. Motion carried. #M102-11**

Motion by Steve Burgmeier, second by Chris Ball to approve paying any pay applications, upon RD concurrence. Motion carried. #M103-11

Motion by Steve Burgmeier, second by Tom Broeker to approve signing the Alliant contract, upon the closing of the lift station site and if prior to the next RUSS board meeting. Motion carried. #M104-11

WARNER ENGINEERING: Project Update Report – Jim Warner - **No Report Submitted**

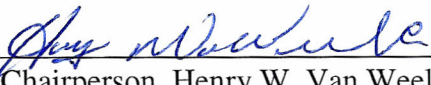
PUBLIC COMMENTS – No comments.

ADJOURNMENT

Motion by Ernie Schiller, second by Wes Rich to adjourn the meeting. Motion carried.

Meeting adjourned at 3:25 p.m. #M105-11

Minutes Approved:


Chairperson, Henry W. Van Weelden

7-13-11
Date