

REGIONAL UTILITY SERVICE SYSTEMS (RUSS)
BOARD OF DIRECTORS ANNUAL MEETING - 901 N. 8TH ST., FAIRFIELD IA
WEDNESDAY – JULY 13, 2011 – 1:00 P.M.
MINUTES

CALL TO ORDER

The Annual Meeting of the Regional Utility Service Systems Board of Directors was called to order on July 13, 2011 at 1:03 p.m. by Chairperson Henry Van Weelden.

RUSS MEMBERS PRESENT

Chris Ball, Steve Burgmeier, Marvin Philips, Wes Rich, Ernie Schiller, Henry Van Weelden, Kent White and Daryl Wood.

RUSS MEMBERS ABSENT

Tom Broecker and Greg Kenning.

OTHERS PRESENT

Tracy Balbort, Rita Cangas-Marshall and Kathy Dye – Geode RC&D Staff; Jeremiah Selby – Garden & Associates; Kent Rice – French-Reneker & Associates; Lacey Jacobs – Fairfield Ledger; and Cindy Searcy – Fairfield Precast Concrete.

APPROVAL OF AGENDA

Motion by Chris Ball, second by Marvin Philips to approve the June 10, 2011 Agenda.
Motion carried. #M01-12

GENERAL

APPROVAL OF MINUTES: JUNE 10, 2011 MEETING

Motion by Wes Rich, second by Chris Ball to approve the minutes of the regular monthly board meeting held on June 10, 2011. Motion carried. #M02-12

APPROVAL OF TREASURERS REPORT

Motion by Ernie Schiller, second by Wes Rich to approve the Treasurers Report as presented.
Motion carried. #M03-12

APPROVAL OF BUDGET

Motion by Steve Burgmeier, second by Wes Rich to table the 2012 budget until the August RUSS Board meeting. Motion carried. #M04-12

APPROVAL OF BILLS RECEIVED/LAKE TRIO INVOICE

Motion by Ernie Schiller, second by Daryl Wood to approve construction and O&M bills as presented, upon approval by USDA Rural Development. Total Bills: \$46,313.71. Motion carried. #M05-12

Motion by Steve Burgmeier, second by Daryl Wood to approve opening 3 new construction accounts at First National Bank for the Lee County projects of Wever, Croton and

Mooar/Powdertown, with the signers same as on the current construction accounts. Motion carried. #M06-12

DELINQUENT CUSTOMER REPORT

Report reviewed.

BANK RECONCILIATION REPORT

Steve Burgmeier, Treasurer reviewed and signed bank reconciliations.

ELECTION OF OFFICERS

Motion by Daryl Wood, second by Chris Ball to reelect the same slate of officers as elected for FY2011. Motion carried. #M07-12

Officers for FY2012 are: Henry VanWeelden as Chair, Ernie Schiller as Vice Chair, and Steve Burgmeier as Secretary/Treasurer.

WAPELLO COUNTY – WITHDRAWAL AS COUNTY PARTICIPANT

Motion by Ernie Schiller, second by Steve Burgmeier for the Chairman of the RUSS board to set up a committee to meet with Attorney Paul Zingg in order to draft a letter to Wapello County regarding their request to withdraw as a county RUSS participant. Motion carried. #M08-12

PROJECT/UTILITY MANAGER POSITION

Motion by Steve Burgmeier, second by Daryl Wood to approve the Project/Utility manager job description as a Geode RC&D Board employee subsidized by RUSS. Motion carried. #M09-12

NEW OPERATORS (JEFF SOPER)

Motion by Ernie Schiller, second by Daryl Wood to approve Jeff Soper as the operation for Keswick, Kinross and Webster, contingent upon DNR applicant approval. Motion carried. #M10-12

MAINTENANCE SERVICE AGREEMENTS (ELECTRIC PUMP / MISSISSIPPI VALLEY PUMP / QUALITY PUMP & CONTROL)

Motion by Ernie Schiller, second by Kent White to approve the maintenance service agreement by Electric Pump for a one year contract at Keswick, Kinross, Webster, Linby, Martinsburg and Mt. Sterling. Motion carried. #M11-12

VULNERABILITY ASSESSMENT (VA) & EMERGENCY RESPONSE PLAN (ERP)

The VA and ERP for Argyle and Mt. Sterling was reviewed.

KESWICK SMOKE TESTING: Discussed

BACK UP PUMPS/GENERATORS: Discussed

PLEASANT PLAIN: RITZ RESIDENCE @ 702 SOUTH ST. – REMOVING TRAILER:

Discussed

USDA RURAL DEVELOPMENT MEETING ON JULY 7, 2011: Discussed

PROJECTS

- FRENCH-RENEKER: Project Update Report – Kent Rice: Reviewed
- GARDEN & ASSOCIATES: Project Update Report – Jeremiah Selby - Reviewed
Pleasant Plain & East Pleasant Plain – **Motion by Ernie Schiller, second by Daryl Wood to send a letter request to Jefferson County to upgrade the road to the lagoon site, with RUSS providing the rock. Motion carried. #M12-12**

Ollie – **Motion by Daryl Wood, second by Ernie Schiller to approve the 3-cell option with the 4:1 slope for the Ollie lagoon. Motion carried. #M13-12**

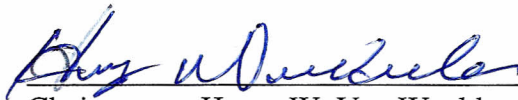
- WARNER ENGINEERING: Project Update Report – Jim Warner - No Report Submitted

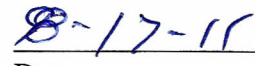
PUBLIC COMMENTS – No comments.

ADJOURNMENT

Motion by Ernie Schiller, second by Wes Rich to adjourn the meeting. Motion carried.
Meeting adjourned at 3:15 p.m. #M14-12

Minutes Approved:


Chairperson, Henry W. Van Weelden


Date