

Regional Utility Service System
BOARD OF DIRECTORS MONTHLY MEETING
Minutes
January 11, 2023

CALL TO ORDER: The meeting of the Regional Utility Service Systems Board of Directors was called to order January 11, 2023 at 12:30 p.m. by Chairman Deke Wood.

RUSS MEMBERS PRESENT: The following members were present: Deke Wood - Keokuk County; Mark Meek – Van Buren County; Greg Moeller – Henry County; Lee Dimmitt – Jefferson County; Chris Ball – Louisa County; Ron Fedler – Lee County

RUSS MEMBERS ABSENT: Jim Cary – Des Moines County

OTHERS PRESENT: Bruce Hudson - Executive Director; Diane Smith - Finance Manager; Chuck Holmes – Lee County Board of Supervisors

APPROVAL OF AGENDA: Motion to Approve Agenda by Mark Meek; Second by Ron Fedler. All ayes. #MO-37-23

APPROVAL OF MINUTES: Motion to Approve Minutes for December 14, 2022 monthly meeting by Chris Ball; Second by Ron Fedler. All ayes, with the exception of Lee Dimmitt abstaining (due to being absent from meeting.) #MO-38-23

APPROVAL OF TREASURER'S REPORT: Motion to Approve Treasurer's Report, bills payable and delinquent customer report by Lee Dimmitt; Second by Greg Moeller. All ayes. #MO-39-23

FINANCIALS: A & M Truck Service \$630.11; Alliant Energy \$1,078.03; Chittick Tiling \$865.00; Culligan \$30.95; Electronic Engineering \$365.00; IMWCA \$618.00; Iowa One Call \$27.90; Iowa Pump Works \$2,773.00; Lee County Auditor \$34,640.76; Rathbun Rural Water \$33.92; Rural Development \$12,672.31; State Hygienic Lab \$136.00; Swales Auto Supply \$9.19; US Cellular \$344.48; USiC Locating \$71.40; VISA \$2,994.40; W Washington Properties \$600.00; West Bend Mutual \$100.00; Westercamp Automotive \$897.36; Windstream \$285.72; WMPF \$47.62

EXECUTIVE DIRECTOR UPDATE: No report.

DISCUSS/CONSIDER Audit report for FY22: The audit report for fiscal year ending June 30, 2022, completed by Forge Financial & Management Consulting, was reviewed by the Board Members. Motion to approve audit FY22 report by Mark Meek; Second by Greg Moeller. All ayes. #MO-40-23

DISCUSS/CONSIDER hourly rate for Pump Truck Driver/Time of Transfer Inspector David

Ackles: Motion to approve pay rate of \$16.50/hour, continuing health stipend, for David Ackles, effective January 12, 2023 by Ron Fedler; Second by Chris Ball. All ayes. #MO-41-23

DISCUSS/CONSIDER KILJ proposal: Motion to approve pump truck and time of transfer inspection promotion with KILJ Radio for 80 spots, twice a day, for a fee of \$1,200.00 by Chris Ball; Second by Lee Dimmitt. All ayes. #MO-42-23

DISCUSS/CONSIDER employee wage increase percentage: Executive Director Bruce Hudson presented information regarding employee wage increases for FY24 budget and county membership/operational fee increases. Motion to approve 3% wage increase, for all RUSS employees excluding David Ackles, for FY24 by Mark Meek; Second by Ron Fedler. All ayes. #MO-43-23

DISCUSS/CONSIDER Iowa Communities Assurance Pool (ICAP) membership renewal: Motion to approve ICAP membership renewal for FY24 by Chris Ball; Second by Greg Moeller. All ayes. #MO-44-23

ADJOURNMENT: Motion to Adjourn by Mark Meek; Second by Greg Moeller. All ayes. Meeting adjourned at 1:40 p.m. #MO-45-23.

Next meeting is Wednesday, February 8, 2023 at 12:30 p.m. at the Henry County Emergency Management Building, Mt. Pleasant, IA.

Minutes approved:

Daryl Wood
Chairman, Daryl Wood

Date: 2-8-23