

**Regional Utility Service System
BOARD OF DIRECTORS MONTHLY MEETING
Minutes
February 12, 2025**

CALL TO ORDER: The meeting of the Regional Utility Service Systems Board of Directors was called to order February 12, 2025 at 11:00 a.m. by Chairman Deke Wood.

RUSS MEMBERS PRESENT: The following members were present: Deke Wood - Keokuk County; Mark Meek - Van Buren County; Scot Hunt - Louisa County; Steve Detrick - Henry County; Jim Cary - Des Moines County; Lee Dimmitt - Jefferson County; Denise Fraise - Lee County (via phone conference)

RUSS MEMBERS ABSENT: None

OTHERS PRESENT: Bruce Hudson - Executive Director; Diane Meth - Finance Manager

APPROVAL OF AGENDA: Motion to approve Agenda by Mark Meek; Second by Lee Dimmitt. All ayes. #MO-48-25

APPROVAL OF MINUTES: Motion to approve Minutes for January 8, 2025 monthly meeting by Lee Dimmitt; Second by Mark Meek. All ayes, with the exception of Jim Cary abstaining (due to being absent from meeting.) #MO-49-25

APPROVAL OF TREASURER'S REPORT: Motion to approve Treasurer's Report, bills payable and delinquent customer report by Lee Dimmitt; Second by Denise Fraise. All ayes. #MO-50-25

FINANCIALS: Alliant Energy \$1,410.87; Allied Systems \$400.02; Baumert's Garage \$8,288.04; City of Fairfield \$113.00; City of Ollie \$133.95; Culligan \$36.20; Fairfield Precast \$222.79; Iowa One Call \$14.40; Iowa Pump Works \$3,225.00; Chris Krebs \$62.00; Lee County Auditor \$44,746.71; LISCO \$133.00; Michael Mason \$118.80; Fred O'Carroll \$.42; Rathbun Regional Water \$35.78; Robins Sales & Service \$42.50; Rural Development \$12,672.31; State Hygienic Lab \$551.00; Swailes Auto Supply \$60.02; T-Mobile \$381.64; USIC Locating \$195.00; VISA \$838.51; W Washington Properties \$600.00; Westercamp Automotive \$130.69; WEX Bank \$1,278.16; Windstream \$302.01; WMPF \$61.35

DISCUSS/CONSIDER Memorandum of Understanding with Henry County Board of Health and the Environmental Health Specialist contract: Motion by Jim Cary to approve the memorandum of understanding as presented and monthly fee increase effective July 1, 2025; Second by Mark Meek. All ayes. #MO-51-25

DISCUSS/CONSIDER Deposit & Investment of Funds Policy: Motion by Denise Fraise to approve deposit and investment policy as presented; Second by Mark Meek. All ayes. #MO-52-25

DISCUSS/CONSIDER Resolution # R13-25 Iowa Public Agency Investment Trust (IPAIT)

Resolution: Motion by Jim Cary to approve # R13-25 participating in IPAIT investment program; Second by Mark Meek. All Ayes. #MO-53-25

DISCUSS/CONSIDER Resolution # R14-25 Resolution Amending Financial Institutions Approved as Depositories for Regional Utility Service Systems Funds: Motion by Lee Dimmitt to approve # R14-25 amending depositories and maximum deposit amounts; Second by Scot Hunt. All ayes. #MO-54-25

DISCUSS/CONSIDER Iowa Communities Assurance Pool (ICAP) anniversary supplement coverages for FY26: Motion by Lee Dimmitt to update ICAP anniversary supplement information; Second by Jim Cary. All ayes. #MO-55-25

DISCUSS/CONSIDER Iowa Communities Assurance Pool (ICAP) member proxy information for FY26: Motion by Lee Dimmitt to approve updated ICAP member proxy information; Second by Jim Cary. All ayes. #MO-56-25

DISCUSS/CONSIDER Iowa Communities Assurance Pool (ICAP) cyber application for FY26: Motion by Jim Cary to table cyber insurance application; Second by Lee Dimmitt. All ayes. #MO-57-25

DISCUSS/CONSIDER County membership/operation fees for FY26: The FY26 budget was presented by the Executive Director to the Board of Directors. An amount for operational costs of \$11,915.86 each was presented for six counties and an amount of \$8,654.90 for Lee County as the fiscal agent.

The Board discussed altering the fee amount presented to remain the same as FY25, of \$9,500.00 for each county, with Lee County to be reduced by \$2,652.25. In further discussion, with the passage of Resolution # R13-25, the investment changes made could make up the difference.

Motion by Mark Meek to approve the annual County membership/operation fee for FY26 of \$9,500.00 with Lee County's fee being \$6,847.75 as the fiscal agent; Second by Lee Dimmitt. All ayes. #MO-58-25

DISCUSS/CONSIDER 3% raise for all RUSS employees starting July 1, 2025 for FY26: Motion by Jim Cary to approve 3% raise for all employees effective July 1, 2025; Second by Lee Dimmitt. All ayes. #MO-59-25

DISCUSS/CONSIDER Budget FY26: Motion to approve the budget as presented for fiscal year ending June 30, 2026 by Scot Hunt; Second by Jim Cary. All ayes. #MO-60-25

DISCUSS/CONSIDER establishing community Sewer Rate Resolutions effective July 1, 2025 for FY26:

Argyle - Resolution # R01-26: Motion to approve by Lee Dimmitt; Second by Mark Meek. Roll call: Lee County - Aye; Van Buren County - Aye; Louisa County - Aye; Henry County - Aye; Des Moines County - Aye; Jefferson County - Aye; Keokuk County - Aye. #MO-61-25

Harper – Resolution # R02-26: Motion to approve by Lee Dimmitt; Second by Jim Cary. Roll call: Lee County - Aye; Van Buren County - Aye; Louisa County - Aye; Henry County - Aye; Des Moines County - Aye; Jefferson County - Aye; Keokuk County - Aye. #MO-62-25

Keswick – Resolution # R03-26: Motion to approve by Lee Dimmitt; Second by Mark Meek. Roll call: Lee County - Aye; Van Buren County - Aye; Louisa County - Aye; Henry County - Aye; Des Moines County - Aye; Jefferson County - Aye; Keokuk County - Aye. #MO-63-25

Kinross – Resolution # R04-26: Motion to approve by Lee Dimmitt; Second by Jim Cary. Roll call: Lee County - Aye; Van Buren County - Aye; Louisa County - Aye; Henry County - Aye; Des Moines County - Aye; Jefferson County - Aye; Keokuk County - Aye. #MO-64-25

Linby – Resolution # R05-26: Motion to approve by Lee Dimmitt; Second by Scot Hunt. Roll call: Lee County - Aye; Van Buren County - Aye; Louisa County - Aye; Henry County - Aye; Des Moines County - Aye; Jefferson County - Aye; Keokuk County - Aye. #MO-65-25

Martinsburg – Resolution # R06-26: Motion to approve by Lee Dimmitt; Second by Jim Cary. Roll call: Lee County - Aye; Van Buren County - Aye; Louisa County - Aye; Henry County - Aye; Des Moines County - Aye; Jefferson County - Aye; Keokuk County - Aye. #MO-66-25

Mt Sterling – Resolution # R07-26: Motion to approve by Lee Dimmitt; Second by Mark Meek. Roll call: Lee County - Aye; Van Buren County - Aye; Louisa County - Aye; Henry County - Aye; Des Moines County - Aye; Jefferson County - Aye; Keokuk County - Aye. #MO-67-25

Mt Union – Resolution # R08-26: Motion to approve by Lee Dimmitt; Second by Scot Hunt. Roll call: Lee County - Aye; Van Buren County - Aye; Louisa County - Aye; Henry County - Aye; Des Moines County - Aye; Jefferson County - Aye; Keokuk County - Aye. #MO-68-25

Ollie – Resolution # R09-26: Motion to approve by Lee Dimmitt; Second by Jim Cary. Roll call: Lee County - Aye; Van Buren County - Aye; Louisa County - Aye; Henry County - Aye; Des Moines County - Aye; Jefferson County - Aye; Keokuk County - Aye. #MO-69-25

Pleasant Plain – Resolution # R10-26: Motion to approve by Lee Dimmitt; Second by Mark Meek. Roll call: Lee County - Aye; Van Buren County - Aye; Louisa County - Aye; Henry County - Aye; Des Moines County - Aye; Jefferson County - Aye; Keokuk County - Aye. #MO-70-25

East Pleasant Plain – Resolution # R11-26: Motion to approve by Mark Meek; Second by Lee Dimmitt. Roll call: Lee County - Aye; Van Buren County - Aye; Louisa County - Aye; Henry

County - Aye; Des Moines County - Aye; Jefferson County - Aye; Keokuk County - Aye. #MO-71-25

Webster – Resolution # R12-26: Motion to approve by Jim Cary; Second by Lee Dimmitt.
Roll call: Lee County - Aye; Van Buren County - Aye; Louisa County - Aye; Henry County - Aye;
Des Moines County - Aye; Jefferson County - Aye; Keokuk County - Aye. #MO-72-25

EXECUTIVE DIRECTOR UPDATE: No report

ADJOURNMENT: Motion to Adjourn by Mark Meek; Second by Scot Hunt. All ayes. Meeting adjourned at 12:16 p.m. #MO-73-25

Next meeting is Wednesday, March 12, 2025 at 11:00 a.m. at the Henry County Emergency Management Building, Mt. Pleasant, IA.

Minutes approved: Daryl Wood Date: 3-12-25
Chairman, Daryl Wood