

**Regional Utility Service System**  
**BOARD OF DIRECTORS MONTHLY MEETING**  
**Minutes**  
**February 14, 2024**

**CALL TO ORDER:** The meeting of the Regional Utility Service Systems Board of Directors was called to order February 14, 2024 at 11:00 a.m. by Chairman Deke Wood.

**RUSS MEMBERS PRESENT:** The following members were present: Deke Wood - Keokuk County; Mark Meek – Van Buren County; Lee Dimmitt – Jefferson County; Chris Ball – Louisa County; Chuck Holmes – Lee County (alternate); Greg Moeller – Henry County; Jim Cary – Des Moines County

**RUSS MEMBERS ABSENT:** None

**OTHERS PRESENT:** Bruce Hudson - Executive Director; Diane Meth - Finance Manager

**APPROVAL OF AGENDA:** Motion to Approve Agenda by Mark Meek; Second by Lee Dimmitt. All ayes. #MO-62-24

**APPROVAL OF MINUTES:** Motion to Approve Minutes for January 10, 2024 monthly meeting by Lee Dimmitt; Second by Mark Meek. All ayes, with the exception of Jim Cary and Chuck Holmes abstaining (due to being absent from meeting.) #MO-63-24

**APPROVAL OF TREASURER'S REPORT:** Motion to Approve Treasurer's Report, bills payable and delinquent customer report by Mark Meek; Second by Greg Moeller. All ayes. #MO-64-24

**FINANCIALS:** Alliant Energy \$1,097.22; Brandon's Body Shop \$1,797.15; City of Fairfield \$112.00; City of Pleasant Plain \$207.21; Culligan \$8.00; Iowa One Call \$28.80; Iowa Pump Works \$3,293.41; Karl Chevrolet \$44,265.00; Chris Krebs \$124.00; Lee County Auditor \$38,927.13; Greg Lemke \$429.39; LISCO \$438.00; Michael Mason \$99.00; Robins Sales & Service \$417.50; Rural Development \$12,672.31; State Hygienic Lab \$410.00; Titan Broadcasting \$444.42; Tremmel Backhoe Service \$625.00; USIC Locating \$53.55; VISA \$7,510.24; W Washington Properties \$600.00; Westercamp Automotive \$205.99; Windstream \$250.21; WMPF \$66.61

**DISCUSS/CONSIDER RFP FOR Audit FY24-26:** A proposal was received from Forge Financial & Management Consulting to provide audit services for a three year period: FY24 for \$19,500.00, FY25 for \$20,500.00, and FY26 for \$21,500.00. Motion to Approve the proposal received from Forge Financial for FY24-FY26 by Chris Ball; Second by Jim Cary. All ayes. #MO-65-24

**DISCUSS/CONSIDER sale of 2016 Chevrolet Silverado 2500 work truck:** Motion by Mark Meek to Approve selling the 2016 Chevy Silverado 2500 for \$6,000.00 (or as close to \$6,000.00 as possible to make the sale); Second by Lee Dimmitt. All ayes. #MO-66-24

**DISCUSS/CONSIDER Pump Truck operator/Time of Transfer Inspector:** Motion by Jim Cary to Approve David Ackles, pump truck operator and Time of Transfer inspector, go to a part-time position with no health stipend effective immediately; Second by Lee Dimmitt. All Ayes. #MO-67-24

**DISCUSS/CONSIDER Iowa Communities Assurance Pool (ICAP) supplement and proxy information:** Motion by Greg Moeller to update ICAP anniversary supplement and member proxy information; Second by Mark Meek. All ayes. #MO-68-24

**DISCUSS/CONSIDER County membership/operation fees for FY25:** The annual county membership/operation fees for fiscal year ending June 30, 2025, were reviewed by the Board Members. Motion by Lee Dimmitt to approve the annual County operation fee of \$9,500.00 for FY25, with Lee County's fee being \$6,925.00 as the fiscal agent; Second by Mark Meek. All ayes. #MO-69-24

**DISCUSS/CONSIDER Budget FY25:** Motion to approve the budget as presented for fiscal year ending June 30, 2025 by Greg Moeller; Second by Lee Dimmitt. All ayes. #MO-70-24

**DISCUSS/CONSIDER establishing community Sewer Rate Resolutions effective July 1, 2024 for FY25:**

**Argyle - Resolution # R01-25:** Motion to approve by Lee Dimmitt; Second by Chris Ball. Roll call: Henry County - Aye; Van Buren County - Aye; Des Moines County - Aye; Louisa County - Aye; Jefferson County - Aye; Lee County - Aye; Keokuk County - Aye. #MO-71-24

**Harper - Resolution # R02-25:** Motion to approve by Mark Meek; Second by Lee Dimmitt. Roll call: Henry County - Aye; Van Buren County - Aye; Des Moines County - Aye; Louisa County - Aye; Jefferson County - Aye; Lee County - Aye; Keokuk County - Aye. #MO-72-24

**Keswick - Resolution # R03-25:** Motion to approve by Greg Moeller; Second by Lee Dimmitt. Roll call: Henry County - Aye; Van Buren County - Aye; Des Moines County - Aye; Louisa County - Aye; Jefferson County - Aye; Lee County - Aye; Keokuk County - Aye. #MO-73-24

**Kinross - Resolution # R04-25:** Motion to approve by Lee Dimmitt; Second by Chris Ball. Roll call: Henry County - Aye; Van Buren County - Aye; Des Moines County - Aye; Louisa County - Aye; Jefferson County - Aye; Lee County - Aye; Keokuk County - Aye. #MO-74-24

**Linby - Resolution # R05-25:** Motion to approve by Chris Ball; Second by Lee Dimmitt. Roll call: Henry County - Aye; Van Buren County - Aye; Des Moines County - Aye; Louisa County - Aye; Jefferson County - Aye; Lee County - Aye; Keokuk County - Aye. #MO-75-24

**Martinsburg - Resolution # R06-25:** Motion to approve by Greg Moeller; Second by Mark Meek. Roll call: Henry County - Aye; Van Buren County - Aye; Des Moines County - Aye; Louisa County - Aye; Jefferson County - Aye; Lee County - Aye; Keokuk County - Aye. #MO-76-24

**Mt Sterling – Resolution # R07-25:** Motion to approve by Mark Meek; Second by Greg Moeller. Roll call: Henry County - Aye; Van Buren County - Aye; Des Moines County - Aye; Louisa County - Aye; Jefferson County - Aye; Lee County - Aye; Keokuk County - Aye. #MO-77-24

**Mt Union – Resolution # R08-25:** Motion to approve by Greg Moeller; Second by Lee Dimmitt. Roll call: Henry County - Aye; Van Buren County - Aye; Des Moines County - Aye; Louisa County - Aye; Jefferson County - Aye; Lee County - Aye; Keokuk County - Aye. #MO-78-24

**Ollie – Resolution # R09-25:** Motion to approve by Chris Ball; Second by Lee Dimmitt. Roll call: Henry County - Aye; Van Buren County - Aye; Des Moines County - Aye; Louisa County - Aye; Jefferson County - Aye; Lee County - Aye; Keokuk County - Aye. #MO-79-24

**Pleasant Plain – Resolution # R10-25:** Motion to approve by Lee Dimmitt; Second by Chris Ball. Roll call: Henry County - Aye; Van Buren County - Aye; Des Moines County - Aye; Louisa County - Aye; Jefferson County - Aye; Lee County - Aye; Keokuk County - Aye. #MO-80-24

**East Pleasant Plain – Resolution # R11-25:** Motion to approve by Greg Moeller; Second by Mark Meek. Roll call: Henry County - Aye; Van Buren County - Aye; Des Moines County - Aye; Louisa County - Aye; Jefferson County - Aye; Lee County - Aye; Keokuk County - Aye. #MO-81-24

**Webster – Resolution # R12-25:** Motion to approve by Chris Ball; Second by Lee Dimmitt. Roll call: Henry County - Aye; Van Buren County - Aye; Des Moines County - Aye; Louisa County - Aye; Jefferson County - Aye; Lee County - Aye; Keokuk County - Aye. #MO-82-24

**EXECUTIVE DIRECTOR UPDATE:** The pump truck is at the repair shop for transmission issues.

**DISCUSS/CONSIDER County Environmental Health Services:** Discussed regionalizing the state and study on public health.

**DISCUSS/CONSIDER Argyle ball park connection:** A copy of a quote from Iowa Pump Works dated January 10, 2024 was provided for reference (prices are subject to change). Motion by Mark Meek to approve allowing the Argyle ball park to be reconnected to the sewer system with the agreement that all associated fees are to be paid in full prior to reconnection. Reconnection fees due would include the following: the cost of the pump (quoted at \$2,880.00), a controller (quoted at \$510.00), shipping & handling (quoted at \$150.00), any labor associated with installation (fees are unknown, depending on who would do the work), and the monthly fees owed for the remainder of this fiscal year through June, 2024. Additionally, the requirement to pay for each fiscal year in full prior to July 1st would continue each year thereafter; Second by Chuck Holmes. All ayes. #MO-83-24

**ADJOURNMENT:** Motion to Adjourn by Greg Moeller; Second by Jim Cary. All ayes. Meeting adjourned at 1:02 p.m. #MO-84-24

Next meeting is Wednesday, March 13, 2024 at 11:00 a.m. at the Henry County Emergency Management Building, Mt. Pleasant, IA.

Minutes approved: Daryl K Wood Date: 3-13-24  
Chairman, Daryl Wood