

**REGIONAL UTILITY SERVICE SYSTEMS (RUSS)
BOARD OF DIRECTORS MEETING – 900 W. WASHINGTON ST., MT. PLEASANT
WEDNESDAY – FEBRUARY 8TH, 2012 – 1:00 P.M.
MINUTES**

CALL TO ORDER

The regular monthly meeting of the Regional Utility Service Systems Board of Directors was called to order on February 8th, 2012 at 1:00 p.m. by Chairperson Wes Rich.

RUSS MEMBERS PRESENT

Daryl Wood, Steve Burgmeier, Marvin Philips, Wes Rich, Ernie Schiller, Tom Broeker, Kent White and Chris Ball. RUSS staff: Exec. Dir.-Bruce Hudson, Fin. Manager-Kathy Dye & Proj. Coord.-Pat Waters.

RUSS MEMBERS ABSENT

Greg Kenning, Henry Van Weelden,

OTHERS PRESENT

Jeremiah Selby – Garden & Associates; Kent Rice – French-Reneker & Associates; Sally Hayes-Mt. Pleasant News & Ann DuBois-citizen -Van Buren county.

APPROVAL OF AGENDA

Motion by Steve Burgmeier, second by Ernie Schiller to approve the February 8th, 2012 agenda as presented. Motion carried. #M112-12

APPROVAL OF MINUTES: JANUARY 11TH, 2012 MEETING:

Motion by Marvin Phillips, second by Ernie Schiller to approve the minutes of the regular monthly board meeting held on January 11th, 2012. Motion carried. #M113-12

ENGINEERING UPDATES:

- **FRENCH-RENEKER:** Project Update Report – Discussed – Mt. Union system requires cleaning of the pods every 2 weeks-with ongoing maintenance for the life of the system. Linby system has been roto-rooted out and some new pipe put in to replace old.
 - **GARDEN & ASSOCIATES:** Project Update Report – Discussed
 - Pleasant Plain & East Pleasant Plain
 - Consider Pay App. #6-Div. II: \$50,268.37 – **Motion by Steve Burgmeier, second by Ernie Schiller to approve pending USDA RD approval. Motion carried #M114-12**
 - Discuss/Consider the board to authorize & execute the PP/EPP Div. III & IV contracts-after review/concurrence from Zingg & RD – **Motion by Steve Burgmeier, second by Tom Broeker to authorize the chair to approve the PP/EPP Div. III & IV contracts contingent upon review/concurrence with P. Zingg & RD. Motion carried. #M115-12**
- Richmond-County Attorney to inform RUSS when access to church lot is given

- Ollie-Garden & Assoc. to follow up with J. Winn (lagoon property)
- Rubio-Bid – waiting on easements and Wash. Co. enforcement of Co. Ordinance
- LCW –RUSS Exec. Dir. To attend the Feb. 27th Lee County Board of Supervisor meeting

- WARNER ENGINEERING: Project Update Report – Jim Warner - No Report Submitted

APPROVAL OF TREASURER'S REPORT

- Treasure's Report & Bills received – **Motion by Steve Burgmeier, second by Ernie Schiller to approve the treasurer's report, construction and O&M bills as presented. Total bills: \$122,340.23. Motion carried. #M116-12**
- Bank Reconciliation – **Motion by Steve Burgmeier, second by Deke Woods to approve the bank reconciliation to be signed by Kent White. Motion carried. #M117-12**
- Delinquent Customer Report - **Motion by Steve Burgmeier, second by Deke Woods to approve the Delinquent Customer Report. Motion carried. #M118-12**
- Executive Director Update – Bruce Hudson, Exec. Director gave an update on day-to-operations of RUSS. He asked that a committee be formed to work on budgeting for next year to assure RUSS's viability for the future. **Motion by Ernie Schiller, second by Steve Burgmeier to have the chair appoint a committee to bring direct report back to the RUSS board with report on keeping RUSS viable for the future. Motion carried. #M119-12**
 - Committee will consist of: Steve Burgmeier, Marvin Phillips & Chris Ball
- Executive Director is still looking into on-site program. PP/EPP construction going well. Project Coordinator has been meeting with current system operators on an individual basis to learn the systems. He will also be attending a class on E-one pumps.
- Approve signers for First National Bank – RUSS checking accounts (Wes Rich-Chair & Kent White-Secretary/Treasurer). **Motion by Steve Burgmeier, second by Marvin Phillips to approve Wes Rich and Kent White as new signers on all RUSS checking accounts. Motion carried. #M120-12**
- Discuss/consider – contract to hire Kent Hummell to complete Richmond Easements. **Motion by Ernie Schiller, second by Chris Ball to approve the contract to hire Kent Hummell to complete Richmond Easements. Motion carried. #M121-12**
- Discuss/consider Wapello County request for withdrawal from RUSS. **Motion by Ernie Schiller, second by Steve Burgmeier to deny Wapello County's request for withdrawal from RUSS. Motion carried. #M122-12**
 - A roll call vote was taken on this motion with the following members/respective counties voting:

AYES

Tom Broeker/Des Moines
Marvin Phillips/Van Buren
Chris Ball/Louisa
Steve Burgmeier/Jefferson
Kent White/Henry
Ernie Schiller/Lee
Deke Woods/Keokuk
Wes Rich/Washington

NAYS

COUNTY REPRESENTATIVES NOT PRESENT:

Mahaska, Wapello

- Approve “Amendment to Pleasant Plain Legal Services Agreement” from Paul Zingg office. **Motion made by Ernie Schiller, second by Steve Burgmeier to approve “Amendment to Pleasant Plain Legal Services Agreement” from Paul Zingg office. Motion carried. #M123-12**
- Resolution adopting and approving Tax Compliance Procedures relating to Tax-Exempt Bonds. **Motion made by Ernie Schiller, second by Tom Broeker to adopt Resolution and approve Tax Compliance Procedures relating to Tax-Exempt Bonds. Motion carried. #M124-12 #R05-12**

PUBLIC COMMENTS

Ann Dubois - Van Buren county citizen read a letter she wrote with a lot of questions for the RUSS board.

Ernie Schiller commented on Tom Broeker’s picture and involvement in the Polar Plunge in Des Moines County.


ADJOURNMENT


Motion by Chris Ball, second by Kent White to adjourn the meeting. Motion carried.

#M125-12 Meeting adjourned at 2:45 p.m.

Next RUSS board meeting scheduled for March 14th, 2012 @ Henry County Emergency Management Building, Mt. Pleasant, IA.

Minutes Approved:


Chairperson, Wes Rich


Date