

**Regional Utility Service System
BOARD OF DIRECTORS MONTHLY MEETING
Minutes
December 10, 2025**

CALL TO ORDER: The meeting of the Regional Utility Service Systems Board of Directors was called to order December 10, 2025 at 11:00 a.m. by Chairman Deke Wood

RUSS MEMBERS PRESENT: The following members were present: Deke Wood – Keokuk County; Steve Detrick – Henry County; Denise Fraise – Lee County; Jim Cary – Des Moines County; Mark Meek – Van Buren County; Lee Dimmitt – Jefferson County

RUSS MEMBERS ABSENT: Scot Hunt – Louisa County

OTHERS PRESENT: Bruce Hudson – Executive Director; Diane Meth - Finance Manager

APPROVAL OF AGENDA: The agenda was amended to add item 4b. “Discuss/Consider ‘Addendum #2 to the Memorandum of Understanding’ for Louisa County Zoning Administrative Duties”. Motion to Approve Amended Agenda by Denise Fraise; Second by Steve Detrick. All ayes. #MO-28-26

APPROVAL OF MINUTES: Motion to Approve Minutes for November 19, 2025 monthly meeting by Lee Dimmitt; Second by Jim Cary. All ayes. #MO-29-26

APPROVAL OF TREASURER’S REPORT: Motion to Approve Treasurer’s Report, bills payable and delinquent customer report by Mark Meek; Second by Denise Fraise. All ayes. #MO-30-26

FINANCIALS: Alliant Energy \$1,352.42; Chittick Tiling \$1,295.00; City of Ollie \$471.00; Fairfield Precast Concrete \$19.94; IMWCA \$859.00; Iowa One Call \$29.70; Lee County Auditor \$34,962.24; LISCO \$133.00; Rathbun Water \$35.78; Robins Sales & Services \$85.00; Rural Development \$12,672.31; State Hygienic Lab \$1,207.50; Swailes Auto Supply \$29.58; T-Mobile \$363.75; USIC Locating \$169.33; Visa \$3,013.60; W Washington Properties \$600.00; WEX Bank \$1,563.91; Whaley Auto Parts \$29.87; Windstream \$302.45; WMPF \$66.61

DISCUSS/CONSIDER Addendum #2 to the Memorandum of Understanding for Louisa County Zoning administrative duties: Motion to approve memorandum of understanding as presented and monthly increased fee effective July 1, 2026 by Lee Dimmitt; Second by Jim Cary. All ayes. #MO-31-26

EXECUTIVE DIRECTOR UPDATE: Met with Des Moines County Board of Health.

ADJOURNMENT: Motion to Adjourn by Lee Dimmitt; Second by Mark Meek. All ayes. Meeting adjourned at 11:46 a.m. #MO-32-26

Next meeting is Wednesday, January 14, 2026 at 11:00 a.m. at the Henry County Emergency Management Building, Mt. Pleasant, IA.

Minutes approved: Daryl Wood Date: 1-14-26
Daryl Wood, Chairman