

**Regional Utility Service Systems
REGULAR MONTHLY MEETING
December 14th, 2016**

CALL TO ORDER: The regular monthly meeting of the Regional Utility Service Systems Board of Directors was called to order on December 14th, 2016 at 1:00 p.m. by Chairperson Daryl Wood.

RUSS MEMBERS PRESENT: The following members were present: Greg Moeller- Henry County, Jim Cary- Des Moines County, Lee Dimmitt- Jefferson County, Ron Fedler-Lee County, Daryl Wood- Keokuk County, and Bob Waugh- Van Buren County, Chris Ball-Louisa County

RUSS MEMBERS ABSENT: None

OTHERS PRESENT: Bruce Hudson- Executive Director, Deb Breeden-Finance Manager , Brooks Taylor- Mt Pleasant News, Stephen Pederick- French-Reneker, Julie Shumway-Hawkeye News

APPROVAL OF AGENDA: Motioned by: Jim Cary, Seconded by: Lee Dimmitt...Motion Passed **#MO42-17**

APPROVAL OF MINUTES FROM November 9th 2016 MEETING: Motion to approve: Bob Waugh, Second by: Jim Cary...Motion Passed **#MO43-17**

GENERAL:

APPROVAL OF FINANCIALS: . Bills Received, Delinquent Customer Report, and Bank Reconciliation Report. City Clerk Ft. Madison \$110.00, Randy's Plumbing \$2,287.50, Windstream \$129.84, Alliant Energy \$744.95, Ia Dept. Natural Resources \$490.00, Rural Development \$10,970.31, Windstream \$129.84, Deluxe \$272.60, CF&T Services \$325.00, Clear Falls \$16.25, Flomm \$600.00, Lee County Auditors \$18,875.67, Mt. Pleasant News \$94.04, Shottenkirk \$24,950.00, Walter Smith \$62.00, US Cellular \$212.38, USIC Locates \$148.70, City of Fairfield \$526.00, Foss, Kuiken & Coch \$4,235.35, Jetco \$4,179.00, Keith Menke \$570.00, Pro Service \$5.00, State Hygienic \$434.50, J&S Electronics \$590.45. Motion to approve November 2016 Financials, Motion by: Lee Dimmitt, Second by: Greg Moeller...Motion Passed **#MO44-17**

EXECUTIVE DIRECTOR UPDATE: Executive Director Bruce Hudson discussed Rural Water Waste Water Systems progress...could potentially be as many as 11 new systems RUSS may own or operate. Executive Director indicated a need to create a committee with authority to negotiate terms to acquire new systems and keep plans moving forward...all final decisions would be made by the Board...Executive Director also informed Board members of as many as 15 potential new shutoffs may be installed in 3 communities...

Discuss /Consider approving Sustainability Committee: It was discussed to appoint Exec. Committee members to Sustainability Committee. Motion by Jim Cary, Second by: Ron Fedler...Motion Passed **#MO45-17**

Discuss/Consider Mt. Union School Apts. : Donna Preston owner of Mt. Union School Building/Apartments addressed the Board asking that the second monthly charge be waived as there are no current occupants in the building and only one hookup. It was discussed and agreed that the second monthly sewer fee would be waived until renovations are complete and as apartment units are finished a monthly sewer fee would be assessed on each completed unit...occupied or not. Motion to Approve: Motion by Lee Dimmitt, Second by Greg Moeller...Motion passed...**#MO46-17**

Discuss and Consider FY-16 Audit: Executive Director informed the Board of changes for this years audit. Indicated Finance Manager Deb Breeden could prepare the pre-audit financial requirements eliminating the need to hire a private audit company thereby saving about 6-7 thousand dollars in audit expense. Received a contract from the Iowa State Auditor's Office to conduct our Audit for no more 13900.00 dollars. Motion to approve Audit Contract: Motion by Lee Dimmitt, Second by Greg Moeller...**#MO47-17**

Public Comment: Steve Pedrick of French/Reneker thanked the Board for the opportunity meet RUSS's engineering needs.

ADJOURNMENT: Motion to Adjourn by: Lee Dimmitt Seconded by: Bob Waugh ...Motion passed @ 1:55 pm **#MO48-17**

Next meeting is Wednesday **January 11th, 2017 @ 1:00 p.m.** at the Henry County Emergency Management Building, Mt. Pleasant, IA.

Minutes approved: Daryl Wood Date: 1-11-17
Chairperson, Daryl Wood