

REGIONAL UTILITY SERVICE SYSTEMS (RUSS)
BOARD OF DIRECTORS MEETING - 901 N. 8TH ST., FAIRFIELD IA
APRIL 13, 2011 – 1:00 P.M.
MINUTES

CALL TO ORDER

The regular monthly meeting of the Regional Utility Service Systems Board of Directors was called to order on April 13, 2011 at 1:00 p.m. by Chairperson Henry Van Weelden.

RUSS MEMBERS PRESENT

The following members were present: Tom Broeker, Steve Burgmeier, Greg Kenning, Marvin Phillips, Wes Rich, Ernie Schiller, Henry Van Weelden, Kent White, and Daryl Wood.

RUSS MEMBERS ABSENT

Chris Ball

OTHERS PRESENT

Christa Perkins, Tracy Balbort, Kelly Kranci, Rita Cangas-Marshall, Marla Buhmeyer - Geode RC&D Staff; Jeremiah Selby - Garden & Associates; Melanie Carlson – French-Reneker Associates; Dan Miller - Jefferson County Environmental Health; Jeff Thomann – Washington County Environmental Health; Miles Boatman – Van Buren County Environmental Health; Lacey Jacobs - Fairfield Ledger; and Fred L. Hickenbottom and Pete Tollenaere – Fairfield/Lakewood residents.

GENERAL

APPROVAL OF AGENDA

Motion by Steve Burgmeier, second by Deke Wood to approve the April 13, 2011 Agenda.

Motion carried. #M64-11

APPROVAL OF MINUTES - MARCH 9, 2011 MEETING - Motion by Ernie Schiller, second by Tom Broeker to approve the minutes of the regular monthly board meeting held on March 9, 2011. Motion carried. #M65-11

APPROVAL OF TREASURERS REPORT - Motion by Steve Burgmeier, second by Deke Wood to approve the Treasurers Report dated April 12, 2011 as presented. Motion carried. #M66-11

APPROVAL OF BILLS RECEIVED - Motion by Steve Burgmeier, second by Tom Broeker to approve bills as presented. Total bills \$70,732.77. Motion carried. #M67-11

DELINQUENT CUSTOMER REPORT - Motion by Steve Burgmeier, second by Ernie Schiller to assess the over 90 day delinquent accounts and turn over to the appropriate city and county. Motion carried. #M68-11

BANK RECONCILIATION REPORT - Motion by Ernie Schiller, second by Wes Rich to approve the Bank Reconciliation report as presented. Motion carried. #M69-11

AUDIT – Motion by Steve Burgmeier, second by Deke Wood to approve the financial audit under the recommendation of the finance committee. Motion carried. #M80-11

REMOVE RENOTA CHAMBERS - AUTHORIZED FIRST NATIONAL BANK SIGNER - Motion by Ernie Schiller, second by Kent White to remove Renota Chambers as an authorized signer at First National Bank. Motion carried. #M70-11

SAFETY DEPOSIT BOX (\$45/YEAR) @ TWO RIVERS BANK IN BURLINGTON & AUTHORIZED SIGNERS - Motion by Ernie Schiller, seconded by Tom Broeker to approve rental of a safety deposit box at Two Rivers Bank in Burlington at \$45 per year and the authorized signers as Willie Van Weelden, Steve Burgmeier, Tracy Balbort and Rita Cangas-Marshall. Motion carried. #M71-11

APPROVAL ON COST INVOLVED FOR DUPLICATING DOCUMENTS REQUESTED BY PUBLIC - Item tabled.

FUTURE AGREEMENT WITH GEODE RC&D FOR SERVICES TO RUSS - Motion by Wes Rich, second by Ernie Schiller to move forward in approving the contract with Geode RC&D. Motion carried. #M72-11

Motion by Marvin Phillips, second by Steve Burgmeier to amend the RUSS agreement from 30-day to 60-day notice to terminate said agreement. Motion carried. #M73-11

Publication of Board Meeting Minutes - Motion by Kent White, second by Deke Wood to approve Burlington Hawkeye, Ottumwa Courier and Washington Evening Journal as RUSS newspapers for publication of records. Motion carried. #M74-11

MT. UNION FOIA REQUEST - Item discussed.

Sewer Use Ordinance for Incorporated Towns - Motion by Steve Burgmeier, second by Ernie Schiller to approve the Sewer Use Ordinance for Incorporated Towns, contingent to RD approval. Motion carried. #M75-11

PROJECTS

- **FRENCH-RENEKER**: Project Update Report – Reviewed

WEBSTER LIFT STATION – Motion by Steve Burgmeier, second by Ernie Schiller to approve payment of legal fees for the Webster lift station property. Motion carried. M76-11

- **GARDEN & ASSOCIATES**: Project Update Report – Reviewed

PLEASANT PLAIN/EAST PLEASANT PLAIN - Resolution #R09-11 Additional \$48,000 Loan with USDA-RD - Motion by Ernie Schiller, second by Steve Burgmeier to approve R09-11, Additional \$48,000 loan with USDA-RD. Roll call vote was taken with all present nine board members voting in favor. One board member was absent. #M77-11

PLEASANT PLAIN LIFT STATION SITE – Discussed and decided to keep option as in original motion which is \$8500 per acre for up to 1.06 acres.

ON-SITE PROJECT - Motion by Steve Burgmeier, second by Deke Wood to withdraw from the on-site application to Rural Development. Motion carried. #M78-11

HARPER - Lagoon Site/Patrick Bell Letter of February 25, 2011 - Motion by Ernie Schiller, second by Tom Broeker to give Tracy Balbort and Deke Wood authority to correspond with Patrick Bell to come to a solution to the lagoon site area problem. Motion carried. #M79-11

HARPER MAIN BACKUP – Discussed.

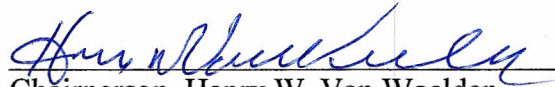
- WARNER ENGINEERING: Project Update Report – Reviewed

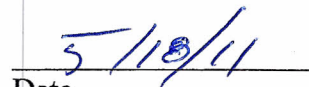
ARGYLE - Lawson Construction, Interest Payment – Discussed

ADJOURNMENT

Motion by Kent White, second by Ernie Schiller to adjourn the meeting. Motion carried.
Meeting adjourned at 3:30 p.m. #M81-11

Minutes Approved:


Chairperson, Henry W. Van Weelden


Date