

REGIONAL UTILITY SERVICE SYSTEMS (RUSS)
BOARD OF DIRECTORS MEETING – 900 W. WASHINGTON ST., MT. PLEASANT
WEDNESDAY – FEB. 13TH, 2013 – 1:00 P.M.
MINUTES

CALL TO ORDER

The regular monthly meeting of the Regional Utility Service Systems Board of Directors was called to order on February 13th, 2013 at 1:00 p.m. by Chairperson Daryl Wood. With several new board members-everyone introduced themselves and the county they represented.

RUSS MEMBERS PRESENT

Daryl Wood, Lee Dimmitt, Mike Vander Molen, Bob Waugh, Jack Seward, Jim Cary, Greg Moeller, Chris Ball, Ron Fedler (Lee County alternate) and Greg Kenning. RUSS staff: Exec. Dir.-Bruce Hudson and Kathy Dye-Finance Manager

RUSS MEMBERS AB SENT: Davis county member

OTHERS PRESENT

Kent Rice – French-Reneker & Associates; Trisha Phelps-Mt. Pleasant New & Jeremiah Selby-Garden & Associates

APPROVAL OF AGENDA

Motion made by Lee Dimmitt, seconded by Greg Kenning to approve the Feb 13th, 2013 agenda as presented.

Motion carried by all. #M98-13

APPROVAL OF MINUTES: January 9th, 2013 regular meeting & January 11th, 2013 emergency meeting:

Bob Waugh noted that the Jan. 9th, 2013 minutes were missing his name as abstaining on 2 of the motions (#M86-13 & #M92-13. **Motion by Bob Waugh, second by Lee Dimmitt to approve the minutes of the regular monthly RUSS board meeting held on Jan. 9th, 2013 with the amended changes and the emergency meeting on Jan. 11th, 2013.**

Motion carried by all #M99-13

ENGINEERING UPDATES:

- **FRENCH-RENEKER:** - Mt. Union system running well and new RUSS operator is doing well in learning the system.
- **GARDEN & ASSOCIATES:** - Still working on PER for Moarr/Powdertown sewer project in Lee County; nothing new to report on Richmond, Rubio & Ollie; however, Jeremiah wanted to bring to the attention of the board that they will be bringing an amended Engineering Agreement to next meeting with an increase in rates due to the delay of the project.

APPROVAL OF TREASURER'S REPORT

- Treasurer's Report, Bank Reconciliation, Delinquent Cust. Report & Bills received – **Motion by Chris Ball, second by Lee Dimmitt to approve the treasurer's report pending FY12 audit. Total bills: \$29,764.93. Motion carried by all. #M100-13** Checks cut/approved: Alliant Energy\$952.76 Bruce Hudson \$500.00 Burlington Hawkeye \$73.70 City Clerk of Ft. Madison\$270.00 Fairfield Ledger & Town Crier \$14.85 Flomm, Inc. \$600.00 Foss, Kuiken & Cochran, P.C. \$150.00 Garden & Associates, Ltd. \$1,122.00 Great Plains Locating Service, Inc. \$190.50 Great Plains One Call Service \$9.50 Hopp's Computers & More \$220.00 Iowa One Call \$18.90 Kathy Dye \$500.00 Kent Hummell \$500.00 Keokuk County \$10,095.78 Keystone Laboratories, Inc. \$89.88 Lee, Bryan \$62.00 Menke, Keith \$1,572.14 Michael Mason \$31.35 Miller, Toni \$54.00 Mt. Pleasant News \$55.05 Office of Auditor of State \$1,000.00 Ottumwa Courier \$129.23 Pilot Grove Savings Bank\$30.00 Rathbun Regional Water Association \$31.03 Regional Utility Service System \$400.00 Rural Development \$9,366.31 Showman, Dan \$62.00 The Washington Evening Journal \$199.58 US Cellular \$202.09 Visa/Bancard \$837.16 West Bend Mutual \$100.00 Windstream \$325.12
- **Executive Director Update** – Bruce Hudson updated the board on things that have been going on in the RUSS office; met w/Van Buren county supervisors; the RUSS Board Training had good attendance and received well; had a meeting with residents from Greenbrier regarding individual systems; finishing up with FY14 budget.
- **Approve Chris Ball-Sec/Treas & Daryl Wood-Chair to sign bank signature card for all RUSS bank accounts held at First National Bank, Fairfield, IA. Motion by Bob Waugh, second by Jack Seward to approve Chris Ball-Sec/Treas & Daryl Wood-Chair to sign bank signature card for all RUSS bank accounts held at First National Bank, Fairfield, IA. Motion carried by all. #M101-13**

- *Discuss/Consider “Locate Service Policy”* – Motion by Lee Dimmitt, second by Chris Ball to approve the **“Locate Service Policy”** for RUSS. Motion carried by all. #M102-13
- *Discuss/Consider “Off-site Accounting Back-up” Policy* – Motion by Bob Waugh, second by Lee Dimmitt to approve the **“Off-site Accounting Back-up”** Policy for RUSS. Motion carried by all. #M103-13
- *Discuss/Consider “Deposit and Investment of Funds” Policy* – Motion by Greg Moeller, Second by Chris Ball to approve the **“Deposit and Investment of Funds”** Policy for RUSS. Motion carried by all. #M104-13
- *Discuss/Consider City of Franklin* - tabled
- *Discuss/Consider arbitration proceedings with Wapello County*- no update to report
- *Discuss Mahaska County* – Bruce Hudson reported that RUSS received a letter w/Resolution from Mahaska County to withdraw from RUSS. Mike Vander Molen stated that they (Mahaska County) consider themselves withdrawn based on their board decision.
- *Discuss Mt. Sterling – discontinuance update* – Bob Waugh reported that the county supervisors are working through the process of getting a 28E agreement between RUSS & Van Buren County.
- *Discuss/Consider litigation proceedings with Mt. Union (possible close session)* – no update to report
- *Discuss Des Moines County project-Augusta* – no update

PUBLIC COMMENTS - none

ADJOURNMENT

Motion made by Chris Ball, second by Bob Waugh to adjourn the meeting. Motion carried. #M105-13 Meeting adjourned at 2:45 p.m.

Next RUSS board meeting scheduled for March 20th, 2013 (due to Mar. 13th being “Day at the Capitol” for supervisors) @ 1:00 p.m. to be held at the Henry County Emergency Management Building, Mt. Pleasant, IA.

Minutes Approved:

Daryl K Wood
Chairperson, Daryl Wood

3-20-13
Date