

**Regional Utility Service Systems**  
**Minutes**  
**REGULAR MONTHLY MEETING**  
**August 4<sup>th</sup>, 2010**

CALL TO ORDER:

The members of the Regional Utility Service Systems met August 4<sup>th</sup>, 2010 for the Board's Regular Monthly Meeting at the RUSS office located at 901 N. 8<sup>th</sup> St. in Fairfield, IA. Chairperson Henry Van Weelden called the meeting to order at 1:00 P.M.

RUSS MEMBERS PRESENT:

The following members were present: Henry Van Weelden, Marvin Philips, Kent White, Wes Rich, Ernest Schiller, Greg Kenning, Steve Burgmeier, Chris Ball, Ernie Greiner, and Jeff Heland. Also present was CEO-Director Kelly Lewiston, and Administrative Assistant Renota Chambers.

RUSS MEMBERS ABSENT:

The following RUSS board members were absent: NONE

OTHERS PRESENT:

Jennifer Gardner from rural Van Buren County.

APPROVAL OF AGENDA: Moved by Ernie Schiller, second by Greg Kenning, ALL IN FAVOR:

**APPROVAL OF THE AGENDA OF TODAY'S MEETING WITH THE ADDITION OF COMBINED PROJECT – ORR.**

MINUTES: Moved by Jeff Heland, second by Marvin Philips, ALL IN FAVOR:

**APPROVAL OF THE MINUTES OF THE REGULAR MONTHLY MEETING HELD IN JUNE AND JULY, 2010 .**

TREASURERS REPORT: Moved by Kent White, second by Ernie Greiner, ALL IN FAVOR:

**APPROVAL OF THE TREASURER'S REPORT AS PRESENTED BY TREASURER STEVE BURGMEIER.**

BILLS RECEIVED:

- Operations & Maintenance Bills: Moved by Steve Burgmeier, second by Ernie Schiller, ALL IN FAVOR.

**APPROVAL OF BILLS SUBMITTED FOR PAYMENT THROUGH THE RUSS OPERATIONS & MAINTENANCE CHECKING ACCOUNT: GENERAL ACCOUNT \$13,021.14, ARGYLE ACCOUNT \$495.30, HARPER ACCOUNT \$495.00, KESWICK ACCOUNT \$555.00, KINROSS ACCOUNT \$557.00, LINBY ACCOUNT \$379.83, MT. STERLING ACCOUNT \$497.00, WEBSTER ACCOUNT \$557.00, MARTINSBURG ACCOUNT \$602.00. TOTAL O&M BILLS: \$17,159.27.**

- Construction Account Bills: Moved by Marvin Philips, second by Ernie Schiller, ALL IN FAVOR.

**APPROVAL OF BILLS SUBMITTED FOR PAYMENT THROUGH THE RUSS CONSTRUCTION ACCOUNTS: MT. UNION CONSTRUCTION ACCOUNT \$31,234.42, ARGYLE CONSTRUCTION ACCOUNT \$11,613.20, RICHMOND CONSTRUCTION ACCOUNT \$1,450.00, LINBY CONSTRUCTION ACCOUNT \$224.00, COMBINED ORR CONSTRUCTION ACCOUNT \$476.15. TOTAL CONSTRUCTION BILLS APPROVED UPON FINAL APPROVAL OF THE SAME BY USDA RURAL DEVELOPMENT IS \$44,997.77.**

PAST DUE REPORT: The past due report reflected the following accounts as past due: Argyle (Lee County) \$3,751.20, Kinross \$655.20, Linby \$396.50, Martinsburg \$523.00, Mt. Sterling \$548.00, Webster \$623.59.

PUBLIC COMMENT: Jennifer Gardner of rural Van Buren County voiced her concerns of the location that RUSS currently has a signed Option to Purchase for the Selma sewer system.

OFFICE SPACE COMMITTEE REPORT: Steve Burgmeier reported on the Fairfield Clinic building and stated that it would be available around October 1<sup>st</sup>. Wes Rich stated that there is a building in Washington, Iowa (Washington County) where the Department of Human Services had moved out of that is now available. Steve Burgmeier on behalf of the Office Space Committee stated that the committee should look and compare all available space and that the committee will try to look at the Washington space prior to the next RUSS meeting.

RESOLUTION ESTABLISHING RATE 10-186: Moved by Ernie Schiller, second by Ernie Greiner, ALL IN FAVOR:

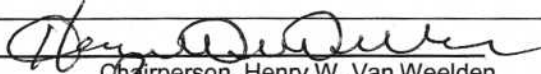
**BASED ON THE TOTAL COST OF CONSTRUCTION AND THE DEVELOPMENT COST SUMMARY PROVIDED BY USDA RURAL DEVELOPMENT, THE FUNDING AGENCY; THE RATE FOR SEWER USERS IN THE TOWN OF MT. UNION, HENRY COUNTY, IOWA WILL BE AS FOLLOWS: BASE RATE AT \$43., FLAT RATE AT \$53. ROLL CALL VOTE WAS TAKEN WITH ALL BOARD MEMBERS VOTING IN FAVOR.**

FINAL ACCEPTANCE – ARGYLE TREATMENT: Moved by Ernie Schiller, second by Chris Ball, ALL IN FAVOR:

**APPROVAL TO SIGN THE FINAL ACCEPTANCE FORM WITH SAMMONS CONSTRUCTION ON THE TREATMENT SITE IN ARGYLE, LEE COUNTY, IA, UPON APPROVAL OF THE SAME BY USDA RURAL DEVELOPMENT.**

ADJOURNMENT: Moved by Greg Kenning, second by Ernie Greiner, ALL IN FAVOR:

**APPROVAL TO ADJOURN THE RUSS REGULAR MONTHLY MEETING AT 2:30 P.M. THE NEXT MEETING OF THE RUSS BOARD WILL BE THE ANNUAL MEETING ON WEDNESDAY SEPTEMBER 1<sup>ST</sup>, 2010.**

Minutes Approved:  Date: September 1<sup>st</sup>, 2010  
Chairperson, Henry W. Van Weelden

kl:kldocs/RUSS/MINUTES/Regular Monthly August 4<sup>th</sup> 2010