

**REGIONAL UTILITY SERVICE SYSTEMS (RUSS)
BOARD OF DIRECTORS MEETING – 900 W. WASHINGTON ST., MT. PLEASANT
WEDNESDAY – APRIL 11TH, 2012 – 1:00 P.M.
MINUTES**

CALL TO ORDER

The regular monthly meeting of the Regional Utility Service Systems Board of Directors was called to order on April 11th, 2012 at 1:00 p.m. by Chairperson Wes Rich.

RUSS MEMBERS PRESENT

Daryl Wood, Steve Burgmeier, Marvin Philips, Wes Rich, Ernie Schiller, Tom Broeker, Kent White, Greg Kenning and Ken Rozenboom. RUSS staff: Exec. Dir.-Bruce Hudson, Fin. Manager- Proj. Coord.-Pat Waters.

RUSS MEMBERS ABSENT

Chris Ball and Kathy Dye

OTHERS PRESENT

Jeremiah Selby – Garden & Associates; Kent Rice – French-Reneker & Associates; Sally Hayes-Mt. Pleasant News, Chris Jewett w/MAPS

APPROVAL OF AGENDA

Motion by Daryl Wood, second by Steve Burgmeier to approve the April 11th, 2012 agenda as presented. Motion carried. #M136-12

APPROVAL OF MINUTES: FEBRUARY 8TH, 2012 MEETING:

Motion by Steve Burgmeier, second by Daryl Wood to approve the minutes of the regular monthly board meeting held on March 14th, 2012. Motion carried. #M137-12

ENGINEERING UPDATES:

- **FRENCH-RENEKER:** Project Update Report – Mt. Union and Linby running goo-no alarms
- **GARDEN & ASSOCIATES:** Project Update Report – Discussed
- Pleasant Plain & East Pleasant Plain
 - Consider Pay App. #8-Div. II: \$165,859.69 – **Motion by Steve Burgmeier, second by Marvin Phillips to approve pending USDA RD approval. Motion carried #M138-12**
 - Richmond-project still moving forward
 - Ollie-continue working on lagoon property purchase
 - Rubio-still working on easements
 - LCW –no update at this time
- **WARNER ENGINEERING:** Project Update Report – Jim Warner - No Report Submitted

APPROVAL OF TREASURER'S REPORT

- Treasurer's Report & Bills received – **Motion by Steve Burgmeier, second by Ernie Schiller to approve the treasurer's report-until audited. Total bills: \$224,541.33. Motion carried. #M139-12**
- Bank Reconciliation – **Motion by Tom Broeker, second by Steve Burgmeier to approve the bank reconciliation to be signed by Kent White. Motion carried. #M140-12**
- Delinquent Customer Report - **Motion by Tom Broeker, second by Steve Burgmeier to approve the Delinquent Customer Report. Motion carried. #M140-12**
- Bruce Hudson gave an update to the board on what the RUSS staff have been doing over the past month; Bruce attended an UMO meeting in Des Moines; Bruce & Pat attended a meeting on Peat Moss; set up new mowing/weed contracts; Pat has passed his Time of Transfer test-so hopefully will get that going; discussed some maintenance that Pat has been completing at various system sites; State Auditor's office will begin the FY2011 RUSS audit on April 30th, 2012, etc...
- *Discuss/Consider Community system rates* – Chris Jewett w/MAPS & Bruce Hudson gave a presentation on the "Rate Study" of all the current RUSS sewer systems to evaluate the current rates vs. system needs for O&M. **Motion by Steve Burgmeier, second by Daryl Wood to approve the "rate study" (minus the monthly rates) so the Executive Director can work on the final monthly rates and bring back to the board for final approval next meeting. Motion carried with Greg Kenning abstaining from voting. #M141-12**
- *Discuss Wapello County*- Greg Kenning requested that the board go into a "closed session" to further discuss; however, after much discussion-it was determined that you have to have this on the agenda as well as having legal representation (by phone or present). This will be part of the next meeting.
- *Discuss Mahaska County*- Ken Rozenboom stated that last month was very informative and the discussion today has given him more information as to where the organization is going and that there seems to be light at the end of the tunnel and planned to keep the discussion going with his county.
- *Discuss Mt. Union*-update from City Council meeting held on 3/17/12. **Motion by Ernie Schiller, second by Steve Burgmeier to seek legal counsel and move forward on getting a resolution regarding the City of Mt. Union not abiding by the 28E agreement in regards to paying customer 60+ overdue balances. Motion carried. Kent White abstained from voting. #M142-12**
- *Discuss Mt. Sterling* community discontinuance-Bruce Hudson/Exec. Director for RUSS will be attending the Mt. Sterling City Council meeting April 11th, 2012. Continues to be in contact with the Mayor. Marvin Phillips spoke on behalf of the county, questioning what the counties roll is with the city discontinuing-it is new territory. Bruce stated that RUSS and the Mayor of Mt. Sterling would hope that Van Buren County would sign a new 28E with RUSS to take over the sewer system.
- *Discuss Lee County* – RUSS staff attended a meeting for Mooar/Powdertown on 4/3/12 & Croton on 4/5/12 to let the citizens vote to continue or not continue with working with RUSS to help with a new sewer system for their communities. Mooar/Powdertown requested that the Lee County Board move forward with getting a PER completed. Croton chose not to move forward. Meetings to be scheduled for Wever in May.
- *Discuss Des Moines County* (Augusta) project-nothing new to report-still waiting on RUSS bond counsel to get in touch with Des Moines County attorney.

PUBLIC COMMENTS

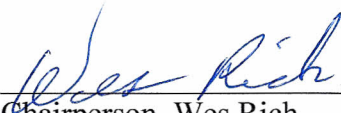
No comments

ADJOURNMENT

Motion by Ernie Schiller, second by Marvin Phillips to adjourn the meeting. Motion carried. #M143-12 Meeting adjourned at 3:10 p.m.

Next RUSS board meeting scheduled for May 9th, 2012 @ Henry County Emergency Management Building, Mt. Pleasant, IA.

Minutes Approved:


Chairperson, Wes Rich


Date